



## IDENTIFYING DATA

### Concepts, theories and methods in social work

Subject	Concepts, theories and methods in social work			
Code	O05G220V01302			
Study programme	Grado en Trabajo Social			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	6	Mandatory	2nd	1st
Teaching language	Spanish Galician			
Department				
Coordinator	Méndez Fernández, Ana Belén			
Lecturers	Méndez Fernández, Ana Belén			
E-mail	anabel@uvigo.es			
Web				
General description	This is a compulsory subject, included in the module of the degree called: Social Work, concepts, methods, theory and application. It is part of the subject called: Methods, models and techniques of Social Work. Its main objective is that students approach the professional intervention of Social Work, knowing and analyzing its concept both classically and from a critical perspective. In order to operate in a scientific way in the profession of Social Work, it is essential that students know, handle and analyze the different theoretical and methodological perspectives of the discipline to ensure an adequate intervention. Without forgetting that any perspective used must be in line with respect for Human Rights.			

## Training and Learning Results

Code	
A1	Students have shown to have and understand knowledge in an area of study based on general secondary education, and are at a level in which they can have recourse to advanced textbooks and also to have updated knowledge on the progress made in their field of study.
A2	Students know how to apply knowledge in their work or vocation in a professional manner and have competences that are usually proven through preparation and defence of arguments and problem-solving in their area of study.
A3	Students have the ability to gather and interpret relevant data (usually within their study area) to make judgements that include a reflection on the relevant social, scientific or ethical issues.
A4	Students can transmit information, ideas, problems and solutions to both specialised and non-specialised public.
A5	Students have developed the necessary learning skills to undertake further studies with a high degree of autonomy.
B1	Capacity to work and value of conjoint way with people, families, groups, organisations and communities his needs, limitations, difficulties, unrests and circumstances
B2	Analyse social situations subject to intervention, plan, develop, implement, review and evaluate social work practice with individuals, families, groups, organisations, and communities and with other professionals.
B3	Work with the people so that they are self-sufficient and with capacity to manifest his needs, wishes, points of view and circumstances
B4	Act preventively and in the resolution of situations of risk to citizens, for oneself and for colleagues by profession
B6	Demonstrate professional competence in the exercise of social work
C1	To build professional relationships with the aim of identifying the most appropriate intervention.
C2	To work with persons, families, groups, organizations and communities, to help them make informed decisions about their needs, circumstances, risks, preferential options and resources, taking into consideration issues of cultural diversity (and therefore, the specificities of ethnic, cultural, linguistic diversity), the need to promote equality between men and women, the need to move to an environmentally sustainable society, and to defend the values of peace.
C3	To assess the needs and available options to implement an intervention strategy.
C4	To respond to situations of crisis through assessment of the urgency of situations, planning and development of actions to deal with them and through reviewing of results.
C5	To interact with persons, families, groups, organizations and communities in order to bring about changes, promote development and improve their conditions of life through the use of the methods and models of Social Work, monitoring regularly the changes that are taking place with the aim of preparing the completion of the intervention.

- C6 To prepare, produce, implement and assess the plans of intervention with the client system and the professional colleagues, to negotiate the supply of services that must be used and review the efficiency of the plans of intervention with the people involved in order to adapt them to changing needs and circumstances. All this, taking into consideration the ethical obligations of the profession concerning trust, proximity, friendliness, equal relations, respect for cultural diversity, etc.
- C7 To contribute to the establishment of networks to deal with the needs and work towards the achievement of the programmed results, examining them with the people involved and the support networks they might have or develop; particularly, in the case of women (abused women, regular caregivers of people with disabilities, people with mental and other disabilities[]), taking into consideration the specific characteristics of Galicia as a country with a geographically dispersed population, a marked contrast between rural and urban spaces, numerous abandoned areas and an ageing population (which requires larger networks).
- C8 Promote growth, development and independence of persons by identifying opportunities to establish and create groups, using programming and group dynamics for individual growth and strengthening of interpersonal relationship skills; in particular, with multicultural diversity groups (immigration, return emigration, ethnic minorities...) and with women, taking into account their historic marginalisation in relation to sociocultural participation and in decision-making bodies (empowerment).
- C9 To work on types of behavior that imply a risk for the client system through the identification and assessment of the situations and circumstances that determine such behavior and the implementation of strategies to change them.
- C10 To analyze and systematize the information provided by everyday work as a basis to change and improve the professional strategies that must respond to emerging social situations.
- C13 To defend situations, families, groups, organizations and communities and act on their behalf if the situation warrants.
- C15 To identify and intervene in the resolution of situations of risk, after the identification and assessment of the nature of such risks.
- C17 To manage one's work responsibly, assigning priorities, fulfilling our professional duties and assessing the efficiency of our work program.
- C19 To manage and present social records and reports, making them comprehensive, faithful, accessible and updated as a guarantee for decision making and professional assessments, being particularly cautious when it comes to preserving user's confidentiality rights, professional confidentiality and data protection rights.
- C22 To investigate, analyze, assess and use the knowledge available in the present time about the best practices of Social Work to review and update one's own knowledge frameworks.
- C23 To work within the accepted standards for the practice of Social Work and to secure one's own professional development through the use of professional knowledge and techniques as a means to justify decisions, reflecting critically about them and resorting to supervision as an instrument to improve and assess one's own professional practice.
- C24 Manage conflicts, dilemmas and complex ethical problems by identifying the same and designing strategies to overcome them and reflect on the results
- D1 Capacity for analysis and synthesis
- D2 Organization and planning skills.
- D3 Capacity for reflection
- D4 Oral and written communication in one's native language(s).
- D6 Knowledge of the specific culture of the autonomous community.
- D7 Learning and mastering of new technologies
- D8 Information-management skills.
- D9 Problem-resolution skills.
- D10 Decision-making
- D11 Work in and with diverse teams
- D12 Interdisciplinary teamwork.
- D14 Interpersonal relations skills.
- D15 Recognition and respect towards diversity and multiculturalism
- D16 Critical-thinking skills.
- D17 Ethical commitment
- D18 Independent-learning skills.
- D19 Adaptation to new situations
- D20 Creativity.
- D21 Leadership skills.
- D22 Entrepreneurship skills.
- D23 Striving for quality.
- D24 Sensitivity toward environmental issues, equality between men and women, culture of peace, etc.

### Expected results from this subject

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Training and Learning  
Results

(*)1.-Know and comprise the basic concepts of the professional intervention so much intrinsic like *extrínsecos, as well as the implicit ideological dimension in the intervention and the professional methodology.	A3	B1 B2 B3 B4	C3 C5 C22 C24	D1 D3 D8 D15 D16 D17 D18 D23 D24
(*)2.-Know and comprise *críticamente the different theoretical perspectives and methodological in Social Work and his repercussion in the professional practice.	A1 A2 A3 A4 A5	B1 B6	C1 C2 C3 C4 C5 C8 C13 C22 C23	D1 D2 D3 D4 D7 D8 D9 D10 D11 D14 D15 D16 D18 D19 D20 D21 D22 D23 D24
(*)3.-Be able to analyse the nature of the relations between professionals, users and the potentialities and difficulties that mark them, taking into account relative appearances to the gender, the class and the cultural diversity and his methodological implications.		B1 B3	C2 C3 C6 C7 C8 C13 C22 C24	D3 D11 D14 D17 D19 D21 D23 D24
(*)4.-Know and be able to apply the different phases of the methodological process of the professional intervention and his interrelationship with the theory, object and ends of the Social Work.		B2	C2 C3 C4 C5 C6 C9 C10 C17	D1 D2 D3 D6 D8 D15 D16 D18 D23 D24
(*)5.-Be able to identify the situations of risk and crisis and prioritise the taking of decisions in the application of the methodological process.		B1	C3 C5 C15 C24	D1 D2 D3 D8 D9 D10
(*)6.-Know the ways to involve to the users/the ones of the services of Social Work to increase his resources, his capacity and his power to influence in the factors that affect to his life and in his taking of decisions.		B3	C2 C6 C8 C13 C23 C24	D1 D3 D6 D8 D14 D15 D16 D17 D21 D24

(*)7.-Be able to analyse and value the consequences of the distinct takings of decisions in the moment to select and apply the diverse methodological options.	B2	C3 C5 C10 C13 C15 C17 C19 C24	D1 D2 D3 D8 D9 D10 D12 D16 D17 D24
(*)8.-Purchase basic skills to know, comprise and that apply a terminology adapted the different theoretical perspectives-methodological.	A3 B6	C10 C22 C23	D1 D2 D3 D8 D16 D17 D23 D24
(*)9.-Purchase basic skills to analyse, contextualise and evaluate *críticamente the texts and scientific documents related with the theory and *metología of the professional intervention.		C22 C23	D1 D2 D3 D8 D18 D22 D23
(*)10.-Purchase basic skills to apply the self-criticism in ideas, behaviours and social personal/skills to avoid the interference in the methodological applications.	B6	C10 C23 C24	D1 D3 D8 D11 D12 D14 D15 D16 D17 D23 D24
New	B6	C3 C10 C24	D1 D8 D10 D12 D16 D23 D24

## Contents

Topic	
1.-Concepts, characteristic and contexts of the professional intervention in Social Work.	Concepts, characteristic and contexts of the professional intervention in Social Work.
2.-Method and methodology in Social Work: Definitions and concepts.	-Method and methodology in Social Work: Definitions and concepts.
4.-Approximation to the different theoretical perspectives and methodological in the professional intervention.	The professional intervention.
5.-The methodological process in Social Work. Study detailed and applications of the basic components.	The methodological process in Social Work
(*)5.- Implicación dos usuarios dos servizos de Traballo Social. Participación, potenciación, defensa e acompañamento.	(*)Non hai.

## Planning

	Class hours	Hours outside the classroom	Total hours
Lecturing	22.5	0	22.5
Seminars	22.5	34	56.5
Mentored work	0	45	45
Objective questions exam	1.5	19	20.5

\*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

### Methodologies

	Description
Lecturing	General exhibition by part of the professor of the contents of the matter. To end to guarantee and improve the process of education-learning the *alumnado will have to read previously the contents that *desarrollarán in each session and will elaborate a document with the doubts arisen during the reading of the same, promoting like this interactive sessions and that *respondana the concrete needs of the *alumnado.
Seminars	They will employ as I complement of the sessions *magistrales. They will consist in previous reading of texts and documents to be debated and exposed in the sessions. As well as analysis and resolution of *ejercicios practical that guarantee the theoretical integration-practical of the *asignatura. If it considers timely for the development of some concrete question *traerense expert the classroom.
Mentored work	The *alumnado will have to read, analyse, comprise, and extract conclusions of a book (or equivalent group of articles) related with the competitions and contents of the matter, as well as I handle of complementary bibliography related. This activity will have autonomous character and will be *grupal. It has like main aim the *familiarización with the professional literature, the learning *colaborativo in groups, research of information in databases, presentation by writing and capacity of argumentation and defence of academic character-scientific.

### Personalized assistance

Methodologies	Description
Seminars	The attention customized will be of three types: 1.-In the classroom, during the sessions of the seminars to supplement the understanding of the kinds *maxistrais and the work *tutelado. 2.-In the dispatch of the professor, in the time of *titorías. Directed it any question of the subject, as well as for doubts related with the sessions *maxistrales and the activities of the seminar. 3.-Through the email, always and when the query allow it. In case to spend the *virtualidade will be able to used other applications computings, so much of the University how general, with *concertación previous.
Mentored work	The attention customized will be of three types: 1.-In the classroom, during the sessions of the seminars to supplement the understanding of the kinds *maxistrais and the work *tutelado. 2.-In the dispatch of the professor, in the time of *titorías. Directed it any question of the subject, as well as for doubts related with the sessions *maxistrales and the activities of the seminar. 3.-Through the email, always and when the query allow it. In case to spend the *virtualidade will be able to used other applications computings, so much of the University how general, with *concertación previous.
Tests	Description
Debate	The attention customized will be of three types: 1.-In the classroom, during the sessions of the seminars to supplement the understanding of the kinds *maxistrais and the work *tutelado. 2.-In the dispatch of the professor, in the time of *titorías. Directed it any question of the subject, as well as for doubts related with the sessions *maxistrales and the activities of the seminar. 3.-Through the email, always and when the query allow it. In case to spend the *virtualidade will be able to used other applications computings, so much of the University how general, with *concertación previous.

### Assessment

	Description	Qualification	Training and Learning Results
Seminars	In order to guarantee the development of the course, students must bring the homework assigned for each seminar session (outline of the readings and/or resolution of exercises as well as their exposition when appropriate). Students will only be evaluated positively in this section if they comply with the requested tasks correctly (in time and form).	10	A1 B1 C2 D1 A2 B2 C3 D2 A3 B3 C5 D3 A4 B4 C6 D8 A5 B6 C8 D9 C9 D10 C10 D14 C13 D15 C15 D16 C17 D17 C22 D18 C23 D19 D21 D23 D24

Mentored work	In the sessions of the medium groups, students will be advised, oriented and will perform tasks related to a work related to the subject of the subject, proposed by the teacher. These tasks are of obligatory fulfillment, in presentation in time and form to be evaluated positively. It will have group character and will be presented in writing with academic work format. Theories object of the work (three groups for each medium group): critical theory and TS (Karen Healy); Foucault and Social Work; complexity theory and constructivism and SW.	20	A4 A5	B6 C3 C5 C6 C8 C9 C13 C15 C22 C23	C2 C3 C5 C6 C7 C8 C9 D1 D2 D3 D4 D7 D8 D9 D10 D14 D15	D1 D2 D3 D4 D7 D8 D9 D10 D14 D15 D16 D17 D18 D19 D20 D21 D22 D23 D24
Objective questions exam	Proof type test. It Will feature of 20 or 40 low questions the system of tarpaulins-errors. The number of net questions to approve will be 13 or 26. The type of questions can have several alternatives of answer: true/fake; multiple election; *emparellamento of elements...). The students select an answer go in a number limited of possibilities.	40	A5	B2 B3 B4 B6	C1 C2 C3 C4	D1 D3 D8 D15 D17 D18 D23 D24 C9 C13 C15 C17 C19 C22 C23
Debate	Defense of the tutored work. The time and day for each group will be marked by the teacher. If the oral defense is not possible due to academic calendar or teaching issues, it will be done in short questions of personalized reflection on the day of the official exam (consequently, if the group debates orally and a member cannot do it on the date marked by the teacher, the defense will be in writing in the official exam of the subject). The defense will only take place if the tutored work submitted in writing is approved.	30	A3 A5	C13 C22 C23	D1 D3 D4 D8 D10 D14 D15 D16 D19 D21 D23 D24	

### Other comments on the Evaluation

In order to pass the subject, each of the tests foreseen in the evaluation section must be passed previously and independently. In any case, the student will not be evaluated if he/she does not present in time and form the tasks assigned for the seminars and the tutored work.

Students are warned that no grade will be kept for the following year, this aspect applies to both students in attendance and non-attendance.

#### EVALUATION SYSTEMS

**ATTENDANCE STUDENTS:** students will be considered as such if they have a minimum attendance of 80% in the lectures and a maximum of two absences in the seminars (either face-to-face or virtual). If this requirement is not met, the student will be evaluated as a non-attending student. The modalities, as well as, the punctuation is the one established in the evaluation methodologies.

Remember that it will only be possible to pass the subject when a pass is obtained in each of the methodologies independently.

**NON-ATTENDANCE STUDENTS:** those students who do not meet the minimum requirements of attendance to classes (lectures and seminars, both in person and, if applicable, virtual). This student will be evaluated in a global and unique final test that will consist of (each of the parts must be approved independently in order to pass the course and all passed,

otherwise they will return to the unique test in the second convocatoria):

a.-Final exam in the official call by means of objective test (same format and correction system as for the assistants). This exam will deal with the theoretical contents of the lectures and seminars. It will score 40%.

b.-Delivery of a dossier that collects the work done by the assisting students for the tasks of the seminars and the contents related to the tutored work (prior to its delivery it must be supervised throughout the course, with obligatory character, by the teacher). The student must also present (in this dossier) the conceptual maps of the theory to be examined and two pages of conclusions for each theory that is not the object of the development question. It will score 20%. It will only be evaluated if the student passes the multiple-choice exam.

c.-Development question: it will only be evaluated if the student passes the multiple-choice exam, it will deal with the aspects and materials related to the tutored work, it will be evaluated as long as the first part of the multiple-choice exam has been passed (it will evaluate the competences obtained by the students in the tutored work). The student will select the theory to be developed and it will be included in the dossier. It will score 10%.

d.- Written defense with short reflection questions on the official exam date, if it is possible due to teaching organization, it will be done orally on the date and time indicated by the teacher. It will score 30%.

WARNING: The continuous monitoring of classroom activities and communication with students related to the tasks will be done through the Moovi Platform.

FOR ASSISTANT AND NON ASSISTANT STUDENTS: at the beginning of the course, documents with the instructions and the schedule for the delivery of the assignments and evaluation tests will be uploaded, being compulsory to pass the course.

**Students will be required to know how to write correctly and without spelling mistakes (including graphic accents and abbreviations), how to read comprehensively, analyze and synthesize as well as summarize what they have read or heard in the classroom. It is also expected that he/she knows how to express him/herself correctly and in accordance with the level required by a university cycle, using terminology suitable for this linguistic register. All this will be part of the student's evaluation and, in any case, will have to be reflected in their exercises and in the exam. Plagiarism means immediate failure of the subject.**

## SECOND CALL

"The parts of the subject passed in the 1st opportunity, will not be subject to evaluation in the 2nd opportunity, being considered, therefore, as approved in this academic year".

The official dates of the exams can be consulted on the faculty website <http://fcce.uvigo.es/gl/docencia/exámenes/> in the space 'Exams 2022-23'.

-In coherence with the inclusive nature that characterizes the Faculty of Education and Social Work, this guide can be adapted to meet the specific educational support needs presented by students enrolled in the PIUNE program (PAT), as well as students in the bridge course.

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### Sources of information

#### Basic Bibliography

De Robertis, C., **Metodología de la intervención en trabajo social**, El Ateneo,

Matus Sepúlveda, T., **Propuestas contemporáneas en Trabajo Social: hacia una intervención polifónica**, Espacio, 2002

Morán Carrillo, J. M., **Intervención metodológica en trabajo social: estrategias de intervención y contexto en trabajo social**, Certeza, 2004

Quezada Benegas, M. et al., **Perspectivas Metodológicas en Trabajo Social**, Espacio, 2001

Vélez Restrepo, O.L., **Reconfigurando el Trabajo Social. Perspectivas y tendencias contemporáneas**, Espacio, 2003

Healy, K., **Trabajo Social. Perspectivas contemporáneas**, Morata, 2001

#### Complementary Bibliography

Aguilar Idáñez, M. J., **Trabajo social: concepto y metodología**, Paraninfo, 2013

Chambon, D. S. et al., **Foucault y el Trabajo Social**, Maristán, 2001

Escalada, M et al., **El diagnóstico social: proceso de conocimiento e intervención social**, Espacio, 2001

Howe, D., **Dando sentido a la práctica. Una introducción a la Teoría del Trabajo Social**, Maristán, 1999

Kisnerman, N., **Pensar el Trabajo Social: una introducción desde el construccionismo**, Lumen-Humanitas, 1998

Morán Carrillo, J. M., **Fundamentos del trabajo social: trabajo social y epistemología**, TIRANT LO BLANCH, 2006

Martínez, M.J. (Coord.), **Para el Trabajo Social. Aportaciones teóricas y prácticas**, Maristán, 2000

Morin, E., **Introducción al pensamiento complejo**, 2ª, Gedisa, 1995

Navarro Pedreño, S., **Redes sociales y construcción comunitaria. Creando (con)textos para una acción ecológica**, CCS, 2004

Rozas Pagaza, M. et al. (Coord.), **Trabajo Social y compromiso ético: asistencia o resistencia**, Espacio, 2000

VV.AA, **El método: itinerarios para la acción (I y II)**, Números 57 y 58, 2000

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### **Recommendations**

#### **Subjects that continue the syllabus**

Ethics and social work/O05G220V01502

Planning process in social work/O05G220V01504

Community and group social work/O05G220V01604

Case work and family social work/O05G220V01505

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#### **Subjects that are recommended to be taken simultaneously**

Psychology: Social research methods and techniques/O05G220V01403

Psychology: Social psychology/O05G220V01303

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#### **Subjects that it is recommended to have taken before**

Anthropology: Social and cultural anthropology/O05G220V01101

Epistemology of social work/O05G220V01204

Introduction to social work/O05G220V01105

Psychology: Basic psychology/O05G220V01103

Sociology: General sociology/O05G220V01203

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#### **Other comments**

A MOOVI will upload a photo at the beginning of the course, as well as our personal details or contact telephone number.

- 1.-To work and study in a continuous way to advance notably the overcoming of the subject, since it is a subject that requires to settle the contents in a continuous way.
- 2.-To read the topics of the lecture session prior to it, in order to improve the understanding of the general explanation of the teacher, as well as to bring elaborated the doubts to the classroom to be able to solve them according to the needs of the students.
- 3.-To carry out the activities planned for each seminar on the day of the seminar.
- 4.-Do not skip the organization guidelines for the tutored work.
- 5.-To raise all the doubts about any aspect of the subject to the teacher, both in the physical or virtual classroom (in relation to the contents and exercises) and in the office or virtual tutorials (for other aspects related to the subject or to deepen in doubts that for question of time it is not possible to do it in the classroom). The use of the tutorials is essential (both for students in attendance and non-attendance) in order to facilitate the development and passing of the subject.
- 6.-For non-assistant students it is recommended to start tutoring from the beginning of the subject, facing the theoretical aspects and fundamentally to develop adequately the part of the final test that is equivalent to the tutored work of the assistant students.
- 7.-To take into account the need of previous subjects to take at the time of enrollment and, if necessary, to take them.

MOOVI WILL UPLOAD A PHOTO AT THE BEGINNING OF THE COURSE, AS WELL AS THE CONTACT TELEPHONE NUMBER IN THE PERSONAL DATA.

-This subject is part of a Faculty committed to the sustainability of the environment and people. In accordance with this philosophy, this course will promote educational practices based on materials with low environmental impact consistent with the principles of sustainability (ODS).