Universida_de_Vigo

IDENTIFYING DATA
Characterisation and Historic-Artistic Documentation

Subject	Characterisation and Historic-Artistic Documentation			
Code	O02M143V03207			
Study programme	(*)Máster Universitario en Valoración, xestión e protección do patrimonio cultural			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	3	Optional	1st	2nd
Teaching language	Galician			
Department				
Coordinator	Vaquero Díaz, María Beatriz			
Lecturers	Pérez Rodríguez, Francisco Javier Vaquero Díaz, María Beatriz			
E-mail	mdiaz@uvigo.es			
Web	http://moovi.uvigo.gal/course/view.php?id=1070			
General description	The subject aims to provide students with the necessary tools for consulting bibliographic and documentary archival, graphic and photographic sources related to a good or group of goods and the production of historical-artistic reports			

Skills

Code	
A4	That the students know how to communicate their conclusions -and the knowledge and ultimate reasons that sustain them- to specialized and non-specialized audiences in a clear and unambiguous way.
B1	Acquire the ability to differentiate and assess the various expressions of Cultural Heritage, know the tools for their quantification and protection, as well as the different perspectives that address their management.
C1	Be able to select the study tools and documentation necessary to know the cultural good, even establishing standardized work methodologies.
C11	Acquire the ability to handle documentary tools and historiographic techniques for the characterization of heritage assets.
C14	Acquire the capacity for dissemination and dissemination of scientific knowledge and the creation of messages for the purpose of social awareness about the Heritage.
D2	Ability to communicate orally and in writing in the Galician language.
D8	Acquire advanced knowledge and demonstrate, in a context of scientific and technological research or highly specialized, a detailed and substantiated understanding of the theoretical and practical aspects and the methodology of work in one or more fields of study.

Learning outcomes

Expected results from this subject	Training and Learning Results
New	A4
	B1
	C1
	C11
	C14
	D2
	D8

Know how to search bibliography and precise archival sources for the realization of works on cultural goods	A4 B1 C1 C11 D8

Contents

Topic	
1. Treatment of sources and documentation history for the characterization of cultural assets	1.1. Presentation of the theme 1.2. The starting hypotheses 1.3. The sources of information
2. Search and retrieval of sources bibliographic and archival	2.1. Presentation of the theme 2.2. Access to bibliographic and archival sources 2.3. Instuments for the search and retrieval of bibliographic and archival sources
3. Editing of documentary sources (bibliographic and archival)	3.1. Presentation of the theme 3.2. Quotations from bibliographical sources 3.3. Editing and citations of archival documentary sources
4. Reporting	4.1. Presentation of the theme 4.2. Identification and definition of the object of study 4.3. The realization of the work scheme 4.4. The emptying of the sources 4.5. Writing the study

Planning

	Class hours	Hours outside the classroom	Total hours
Introductory activities	1	0	1
Lecturing	4	4	8
Seminars	1	10	11
Problem solving	0	20	20
Case studies	0	35	35

*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies

	Description
Introductory activities	Introductory sessions to make contact and gather information about the students as well as present the subject: its theoretical contents, available materials and resources, learning results and tests of evaluation.
Lecturing	Theoretical sessions in which the teachers exposes the theoretical contents of the subject and the guidelines to make the tasks and the study of case on a cultural good.
Seminars	Sessions in which the students will have a conversation with the teachers of the subject for the advice and development of the activities and of the process of the learning.
Problem solving	Analysis of a problem or real case in order to demonstrate the domain of the students of the necessary tools for the consultation and use of documentary, graphic and photographic sources related to a cultural asset chosen by the student in order to prepare a historical-artistic report.
Case studies	Analysis of a problem or real case with the purpose to show by part of the students the command of the necessary tools for the query and utilisation of documentary sources, graphic and photographic related with a cultural good elected by the student with the end to elaborate a historical report-artistic.

Personalized assistance

Methodologies	Description
Case studies	The personalised attention will consist in the orientation on methodology, editorial and formal presentation of the work on the very cultural elected by the student. The attention will do by means of group tutoring on-line, the forums of the subject, the virtual room of the subject and the email.
Problem solving	The personalised attention will realise fundamentally through the forum of the matter and of the email to solve the doubts on the researches of bibliographic sources, documentary and graphic, and the preparation of the diagram of the study of case. To be necessary will use also group tutoring on-line, the virtual room of the subjet and the email.
Seminars	Along the course the teachers will keep direct relation with the students with the object of tutor and resolve doubts, keeping interaction in real time through the group tutoring on-line, the forums of the platform Moodle, the virtual room of the subject and the email.

Assessment

	Description	Qualification	Training and Learning Results			
Problem solving	Evaluation of the competitions and knowledges purchased in the subjects 2, 3 and 4 and the active and individual participation through telematic means. The students will realise of autonomous form six exercises conceived like previous stages for the preparation of the study of case. They will deliver in the virtual course created in the platform Moodle. The results of the learning evaluated are: Endow to the students of the necessary tools for query of bibliographic sources and documentaries of archive, graphic and photographic related with a good or group of goods and the realisation of historical reports-artistic.	50	A4	B1	C1 C11 C14	D2 D8
Case studies	Analysis of a problem or real case with the purpose that the students show the command of the necessary tools for the search and query of bibliographic sources and documentaries of archive, graphic and photographic, related with a good or group of cultural goods. The results of the learning evaluated are: Endow to the students of the necessary tools for query of bibliographic sources and documentaries of archive, graphic and photographic related with a good or group of goods and the realisation of historical reports-artistic.	50	A4	B1	C1 C11	D8

Other comments on the Evaluation

The student, according to current regulations, has two calls for evaluation.

The first takes place during the teaching term. In the event that the teaching weeks of the subject are not sufficient for the delivery of all the planned works, the teaching platform will be enabled an additional week, at the end of each semester, to facilitate said delivery, establishing in this case a alternate homework delivery schedule.

The second evaluation is carried out in the month of July, for which access to the teaching platform will be enabled again.

Sources of information

Basic Bibliography

Alía Miranda, F., **Fuentes de información para historiadores: obras de referencia y bibliográficas**, Trea, 1998

Servei de Biblioteques i Documentació, **Cómo elaborar e interpretar citas y referencias bibliográficas**, Universitat de Valencia, 2010

Complementary Bibliography

Recommendations

Other comments

The teaching of the subject will be always of face-to-face telematic way, well was synchronous or asynchronous, using the eMoodle (MooVi) educational platform and participating in the educational activities through multiple videoconference (e-meeting, Remote Campus).
To be able to receive the teaching of effective way it si recommended , previously to the start of the subject, to consult the manual of access to the platform and to follow the technical specifications in order to assist to the remote sessions. It is indispensable that each student access to the educational platform of the subject previously to the beginning of the same.

Contingency plan

Description

=== EXCEPTIONAL PLANNING ===
Given the uncertain and unpredictable evolution of the health alert caused by COVID-19, the University of Vigo establishes an extraordinary planning that will be activated when the administrations and the institution itself determine it, considering safety, health and responsibility criteria both in distance and blended learning. These already planned measures guarantee, at the required time, the development of teaching in a more agile and effective way, as it is known in advance (or well in advance) by the students and teachers through the standardized tool.

=== ADAPTATION OF THE METHODOLOGIES ===
* Teaching methodologies maintained

* Teaching methodologies modified

* Non-attendance mechanisms for student attention (tutoring)

* Modifications (if applicable) of the contents

* Additional bibliography to facilitate self-learning

* Other modifications

=== ADAPTATION OF THE TESTS ===
* Tests already carried out
Test XX: [Previous Weight 00%] [Proposed Weight 00%]
...

* Pending tests that are maintained
Test XX: [Previous Weight 00%] [Proposed Weight 00%]
...

* Tests that are modified
[Previous test] => [New test]

* New tests

* Additional Information