



## IDENTIFYING DATA

### Political Science: Public Administration and Management Science

Subject	Political Science: Public Administration and Management Science			
Code	P04G092V01102			
Study programme	Grado en Dirección y Gestión Pública			
Descriptors	ECTS Credits	Type	Year	Quadmester
	6	Basic education	1st	1st
Teaching language	Spanish Galician Portuguese			
Department				
Coordinator	Canoura Leira, Victoria			
Lecturers	González Cacheda, Bruno			
E-mail	victoria.canoura.leira@uvigo.es			
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General description	<p>(*)As administracións públicas son institucións que desenrolan accións para intentar resolver problemas colectivos de interese xeral.</p> <p>A maneira de comprender que e por que o fan é analízalas desde enfoques científicos que forman parte da rama das "Ciencias Sociais", e que se levan impartindo no sistema de educación español desde o último cuarto do século XX.</p> <p>Os enfoques teóricos que se van a empregar para coñecer os marcos institucionais, a súas estruturas de goberno e administración multinivel en España, son a Ciencia da Administración e a Teoría da Organización e a Xestión Pública.</p> <p>Estes enfoques axudarán a mellorar a comprensión de como se organizan as administracións públicas no Estado das Autonomías e cales son os principios e valores públicos sobre os que se basa a xestión das súas políticas e servizos públicos.</p>			

## Skills

Code	
CB1	Students will have shown they have sufficient knowledge and understanding of an area of study, starting after completion of general secondary education, and normally reaching a level of proficiency that, being mostly based on advanced textbooks, will also include familiarity with some cutting-edge developments within the relevant field of study.
CB2	Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study.
CB3	Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature.
CB4	Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences.
CB5	Students will acquire the learning skills that are required to pursue further studies with a high degree of independence.
CG1	Analysis, synthesis, problem-solving, decision-making, information- and time-management skills.
CG3	Ability to work in teams and in multidisciplinary environments.
CG4	Commitment to ethical values and public service vocation.
CG5	Critical thinking skills.
CE1	To be familiar with the main theories and approaches in Political Science and Public Management and Administration.
CE2	To recognize the structure and functioning of political systems and political institutions.
CE5	To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry.
CE6	To apply the knowledge relating to administration planning and management in the best interests of good governance.

CT1	To identify the meaning of, and to put into practice, gender perspectives in the different areas of knowledge and in one's professional practice, with the aim of contributing to the achievement of fairness and equality in society at large.
CT2	To be able to communicate, both orally and in writing, in the two official languages (Spanish and Galician) and in a foreign language.
CT4	To master the specific ICT techniques in their respective academic and professional fields.
CT5	To acquire independent learning skills.
CT6	Ability to adapt to new situations.

### Learning outcomes

Learning outcomes	Competences			
Students will have shown they have sufficient knowledge and understanding of an area of study, starting after completion of general secondary education, and normally reaching a level of proficiency that, being mostly based on advanced textbooks, will also include familiarity with some cutting-edge developments within the relevant field of study. Analysis, synthesis, problem-solving, decision-making, information- and time-management skills. To be familiar with the main theories and approaches in Political Science and Public Management and Administration. To identify the meaning of, and to put into practice, gender perspectives in the different areas of knowledge and in one's professional practice, with the aim of contributing to the achievement of fairness and equality in society at large. To acquire independent learning skills.	CB1	CG1	CE1	CT1 CT5
Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study. Ability to work in teams and in multidisciplinary environments. To be familiar with the main theories and approaches in Political Science and Public Management and Administration. To be able to communicate, both orally and in writing, in the two official languages (Spanish and Galician) and in a foreign language.	CB2	CG3	CE1	CT2
Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature. Commitment to ethical values and public service vocation. To recognize the structure and functioning of political systems and political institutions. To acquire independent learning skills.	CB3	CG4	CE2	CT5
Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature. Critical thinking skills. To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry. To master the specific ICT techniques in their respective academic and professional fields.	CB3	CG5	CE5	CT4
Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Commitment to ethical values and public service vocation. To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry. To acquire independent learning skills.	CB4	CG4	CE5	CT5
Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Critical thinking skills. To apply the knowledge relating to administration planning and management in the best interests of good governance. To acquire independent learning skills.	CB4	CG5	CE6	CT5
Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Ability to work in teams and in multidisciplinary environments. To apply the knowledge relating to administration planning and management in the best interests of good governance. Ability to adapt to new situations.	CB4	CG3	CE6	CT6
Students will acquire the learning skills that are required to pursue further studies with a high degree of independence. Commitment to ethical values and public service vocation. To apply the knowledge relating to administration planning and management in the best interests of good governance. To acquire independent learning skills.	CB5	CG4	CE6	CT5

<b>Contents</b>	
Topic	
Introduction to the Social Sciences and the public institutions	What is the science and for what results useful? On the "postruht" and the "fake news" in the pos-globalisation Sciences, societies and public institutions Social Sciences and Public Administrations: new challenges for a world post-COVID-19
1. Approaches of analysis of the public administrations	Problems and public institutions: risks and global and local pandemias Different venues approaches of analysis of the public administrations: - Political Science - Science of the Administration - Theory of the Organisation and Public Management - Public Policy - Governance
2. Science of the Administration: basic elements of analysis	Definition and characteristic of the Science of the Administration The "map" of the Science of the Administration *multinivel: - Structures and levels of government - Structures and levels of administration Basic Elements of analysis: - Organisation - Human Resources
3. Public management: basic elements of analysis	Theory of the Organisation and Public Management The management in the Spanish public administrations Dimensions and elements of public management: - Organisation - Human Resources Public Services, citizenship and governance networks
General conclusions of the matter: the governance of the Public Administrations in the 21st century	A world post-COVID-19 in the third decade of the 21st century The governance of the public, private and common networks 2030 Agenda and ODS 16 and 17 for a more human and sustainable world

<b>Planning</b>			
	Class hours	Hours outside the classroom	Total hours
Problem solving	12	18	30
Practices through ICT	0	20	20
Project based learning	0	24	24
Discussion Forum	0	30	30
Lecturing	33	0	33
Objective questions exam	0	1	1
Self-assessment	0	2	2
Essay	0	10	10

\*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

<b>Methodologies</b>	
	Description
Problem solving	(*)Desenvolvemento de habilidades de traballo en equipo con datos e evidencias relacionadas coas institucións públicas
Practices through ICT	(*)Aprendizaxe individual e grupal a través de Tics
Project based learning	(*)Proxecto grupal desenvolvido na aula e relacionado coas institucións públicas
Discussion Forum	(*)Espazos de debate virtual sobre as palabras chave e os principais elementos teórico-prácticos da materia
Lecturing	(*)Sesións de presentación das bases teóricas da materia, tanto en formato presencial, como virtual, e baseado en metodoloxías de presentacións eficaces e "aula invertida"

<b>Personalized assistance</b>	
Methodologies	Description
Lecturing	
Problem solving	
Practices through ICT	
Project based learning	
Discussion Forum	
Tests	Description

Objective questions exam

Self-assessment

Essay

<b>Assessment</b>						
	Description	Qualification	Evaluated Competences			
Problem solving	(*)Desenvolvemento de habilidades de traballo en equipo con datos e evidencias relacionadas coas institucións públicas	10	CB1	CG1	CE1	CT4
				CG3	CE2	CT6
Practices through ICT	(*)Aprendizaxe individual e grupal a través de Tics	10	CB1	CG1	CE2	CT4
			CB3	CG3	CE5	CT5
			CB4	CG5		
Project based learning	(*)Proxecto grupal desenvolvido na aula e relacionado coas institucións públicas	10	CB3	CG4	CE1	CT1
			CB4	CG5	CE2	CT6
					CE5	
					CE6	
Objective questions exam	(*)Proba obxectiva baseada en preguntas sobre os contidos da materia e os seus diferentes temas	50	CB1	CG4	CE1	
			CB3	CG5	CE2	
			CB4		CE5	
					CE6	
Self-assessment	(*)Test de auto-aprendizaxe para cada un dos temas da materia	10	CB1		CE1	CT1
			CB3		CE2	CT5
					CE5	
					CE6	
Essay	(*)Traballo individual a través do cal o alumnado demostra a adquisición das competencias básicas da materia	10	CB1	CG4	CE1	CT1
			CB2		CE2	CT2
					CE5	CT5
					CE6	

#### Other comments on the Evaluation

#### Sources of information

##### Basic Bibliography

Enrique José Varela Álvarez, **Las Administraciones Públicas Contemporáneas. Una Visión Multidisciplinar desde el Estado de las Autonomías**, Tórculo Edicións, 2003

Carles Ramió Matas, **Teoría de la Organización y Administración Pública**, Tecnos y Universitat Pompeu Fabra, 1999

Quim Brugué y Joan Subirats, **Lecturas de Gestión Pública**, Ministerio de Administraciones Públicas, Ministeri, 1996

Mariano Baena del Alcázar, **Manual de Ciencia de la Administración**, Síntesis, 2005

Salvador Parrado, **El Análisis de la Gestión Pública**, Tirant lo Blanch, 2015

César Colino Cámara, José Antonio Olmeda Gómez y Salvador Parrado Díez, **Las Administraciones Públicas en España**, Tirant lo Blanch, 2017

##### Complementary Bibliography

#### Recommendations

##### Subjects that continue the syllabus

Law: Administrative Law I/P04G092V01106

Economics: Public Economics/P04G092V01103

Sociology: General Sociology/P04G092V01108

##### Subjects that are recommended to be taken simultaneously

Political Science: Political Science/P04G092V01101

Political Science: Governance, Globalization and Human Rights/P04G092V01105

Political Science: Governments of the Spanish Autonomous Communities/P04G092V01110

Political Science: Institutions and Policies of the European Union/P04G092V01107

Political Science: Public Policies/P04G092V01109

Political Science: The Spanish Political System/P04G092V01104