IDENTIFYING DATA

Political Science: Public Administration and Management Science

Subject	Political Science: Public Administration and Management Science
Code	P04G092V01102
Study programme	Grado en Dirección y Gestión Pública

Descriptors	ECTS Credits	Choose	Year	Quadmester
	6	Basic education	1st	1st

Teaching language	Spanish Galician Portuguese
Department	
Coordinator	Varela Álvarez, Enrique José
Lecturers	Varela Álvarez, Enrique José
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General description	(*)Las administraciones públicas son instituciones que desarrollan acciones para intentar resolver problemas colectivos de interés general. La manera de comprender qué y por qué lo hacen es analizarlas desde enfoques científicos que forman parte de la rama de las "Ciencias Sociales", y que se llevan impartiendo en el sistema de educación español desde el último cuarto del siglo XX. Los enfoques teóricos que se van a utilizar para conocer los marcos institucionales, sus estructuras de gobierno y administración multinivel en España, son la Ciencia de la Administración y la Teoría de la Organización y la Gestión Pública. Estos enfoques ayudarán a mejorar la comprensión de cómo se organizan las administraciones públicas en el Estado de las Autonomías y cuáles son los principios y valores públicos sobre los que se asienta la gestión de sus políticas y servicios públicos.

Skills

Code	
A1	Students will have shown they have sufficient knowledge and understanding of an area of study, starting after completion of general secondary education, and normally reaching a level of proficiency that, being mostly based on advanced textbooks, will also include familiarity with some cutting-edge developments within the relevant field of study.
A2	Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study.
A3	Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature.
A4	Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences.
A5	Students will acquire the learning skills that are required to pursue further studies with a high degree of independence.
B1	Analysis, synthesis, problem-solving, decision-making, information- and time-management skills.
B3	Ability to work in teams and in multidisciplinary environments.
B4	Commitment to ethical values and public service vocation.
B5	Critical thinking skills.
C1	To be familiar with the main theories and approaches in Political Science and Public Management and Administration.
C2	To recognize the structure and functioning of political systems and political institutions.
C5	To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry.
C6	To apply the knowledge relating to administration planning and management in the best interests of good governance.

D1	To identify the meaning of, and to put into practice, gender perspectives in the different areas of knowledge and in one□s professional practice, with the aim of contributing to the achievement of fairness and equality in society at large.
D2	To be able to communicate, both orally and in writing, in the two official languages (Spanish and Galician) and in a foreign language.
D4	To master the specific ICT techniques in their respective academic and professional fields.
D5	To acquire independent learning skills.
D6	Ability to adapt to new situations.

Learning outcomes

Expected results from this subject	Training and Learning Results			
Students will have shown they have sufficient knowledge and understanding of an area of study, starting after completion of general secondary education, and normally reaching a level of proficiency that, being mostly based on advanced textbooks, will also include familiarity with some cutting-edge developments within the relevant field of study. Analysis, synthesis, problem-solving, decision-making, information- and time-management skills. To be familiar with the main theories and approaches in Political Science and Public Management and Administration. To identify the meaning of, and to put into practice, gender perspectives in the different areas of knowledge and in one□s professional practice, with the aim of contributing to the achievement of fairness and equality in society at large. To acquire independent learning skills.	A1	B1	C1	D1 D5
Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study. Ability to work in teams and in multidisciplinary environments. To be familiar with the main theories and approaches in Political Science and Public Management and Administration. To be able to communicate, both orally and in writing, in the two official languages (Spanish and Galician) and in a foreign language.	A2	B3	C1	D2
Students will be able to gather and interpret relevant data (normally within their field of study) thatA3 will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature. Commitment to ethical values and public service vocation. To recognize the structure and functioning of political systems and political institutions. To acquire independent learning skills.	A3	B4	C2	D5
Students will be able to gather and interpret relevant data (normally within their field of study) thatA3 will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature. Critical thinking skills. To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry. To master the specific ICT techniques in their respective academic and professional fields.	A3	B5	C5	D4
Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Commitment to ethical values and public service vocation. To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry. To acquire independent learning skills.	A4	B4	C5	D5
Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Critical thinking skills. To apply the knowledge relating to administration planning and management in the best interests of good governance. To acquire independent learning skills.	A4	B5	C6	D5
Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Ability to work in teams and in multidisciplinary environments. To apply the knowledge relating to administration planning and management in the best interests of good governance. Ability to adapt to new situations.	A4	B3	C6	D6
Students will acquire the learning skills that are required to pursue further studies with a high degree of independence. Commitment to ethical values and public service vocation. o apply the knowledge relating to administration planning and management in the best interests of good governance. To acquire independent learning skills.	A5	B4	C6	D5

Contents

Topic	
Introduction to the Social Sciences and the public institutions	What is the science and for what results useful? On the "postruht" and the "fake news" in the pos-globalisation Sciences, societies and public institutions Social Sciences and Public Administrations: new challenges for a world post-COVID-19
1. Approaches of analysis of the public administrations	Problems and public institutions: risks and global and local pandemias Different venues approaches of analysis of the public administrations: - Political Science - Science of the Administration - Theory of the Organisation and Public Management - Public Policy - Governance
2. Science of the Administration: basic elements of analysis	Definition and characteristic of the Science of the Administration The "map" of the Science of the Administration *multinivel: - Structures and levels of government - Structures and levels of administration Basic Elements of analysis: - Organisation - Human Resources
3. Public management: basic elements of analysis	Theory of the Organisation and Public Management The management in the Spanish public administrations Dimensions and elements of public management: - Organisation - Human Resources Public Services, citizenship and governance networks
General conclusions of the matter: the governance of the Public Administrations in the 21st century	A world post-COVID-19 in the third decade of the 21st century The governance of the public, private and common networks 2030 Agenda and ODS 16 and 17 for a more human and sustainable world

Planning

	Class hours	Hours outside the classroom	Total hours
Problem solving	12	18	30
Practices through ICT	0	20	20
Project based learning	0	24	24
Discussion Forum	0	30	30
Lecturing	33	0	33
Objective questions exam	0	1	1
Self-assessment	0	2	2
Essay	0	10	10

*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies

	Description
Problem solving	(*)Desenvolvemento de habilidades de traballo en equipo con datos e evidencias relacionadas coas institucións públicas
Practices through ICT	(*)Aprendizaxe individual e grupal a través de Tics
Project based learning	(*)Proxecto grupal desenvolvido na aula e relacionado coas institucións públicas
Discussion Forum	(*)Espazos de debate virtual sobre as palabras chave e os principais elementos teórico-prácticos da materia
Lecturing	(*)Sesións de presentación das bases teóricas da materia, tanto en formato presencial, como virtual, e baseado en metodoloxías de presentacións eficaces e "aula invertida"

Personalized assistance

Methodologies	Description
Lecturing	
Problem solving	
Practices through ICT	
Project based learning	
Discussion Forum	
Tests	**Description**

Objective questions exam				
Self-assessment				
Essay				

Assessment

	Description	Qualification	Training and Learning Results			
Problem solving	(*)Desenvolvemento de habilidades de traballo en equipo con datos e evidencias relacionadas coas institucións públicas	10	A1	B1 B3	C1 C2	D4 D6
Practices through ICT	(*)Aprendizaxe individual e grupal a través de Tics	10	A1 A3 A4	B1 B3 B5	C2 C5	D4 D5
Project based learning	(*)Proxecto grupal desenvolvido na aula e relacionado coas institucións públicas	10	A3 A4	B4 B5	C1 C2 C5 C6	D1 D6
Objective questions exam	(*)Proba obxectiva baseada en preguntas sobre os contidos da materia e os seus diferentes temas	50	A1 A3 A4	B4 B5	C1 C2 C5 C6	
Self-assessment	(*)Test de auto-aprendizaxe para cada un dos temas da materia	10	A1 A3		C1 C2 C5 C6	D1 D5
Essay	(*)Traballo individual a través do cal o alumnado demostra a adquisición das competencias básicas da materia	10	A1 A2	B4	C1 C2 C5 C6	D1 D2 D5

Other comments on the Evaluation

Sources of information

Basic Bibliography

Enrique José Varela Álvarez, **Las Administraciones Públicas Contemporáneas. Una Visión Multidisciplinar desde el Estado de las Autonomías**, 84-8408-231-8, Tórculo Edicións, 2003

Carles Ramió Matas, **Teoría de la Organización y Administración Pública**, 978-84-309-3450-8, Tecnos y Universitat Pompeu Fabra, 1999

Quim Brugué y Joan Subirats, **Lecturas de Gestión Pública**, Ministerio de Administraciones Públicas, Ministeri, 1996

Mariano Baena del Alcázar, **Manual de Ciencia de la Administración**, Síntesis, 2005

Salvador Parrado, **El Análisis de la Gestión Pública**, 978-84-9086-508-8, Tirant lo Blanch, 2015

César Colino Cámara, José Antonio Olmeda Gómez y Salvador Parrado Diez, **Las Administraciones Públicas en España**, 978-84-9143-460-3, Tirant lo Blanch, 2017

Complementary Bibliography

Recommendations

Subjects that continue the syllabus

Law: Administrative Law I/P04G092V01106
Economics: Public Economics/P04G092V01103
Sociology: General Sociology/P04G092V01108

Subjects that are recommended to be taken simultaneously

Political Science: Political Science/P04G092V01101
Political Science: Governance, Globalization and Human Rights/P04G092V01105
Political Science: Governments of the Spanish Autonomous Communities/P04G092V01110
Political Science: Institutions and Policies of the European Union/P04G092V01107
Political Science: Public Policies/P04G092V01109
Political Science: The Spanish Political System/P04G092V01104

Contingency plan

Description

=== EXCEPTIONAL PLANNING ===
Given the uncertain and unpredictable evolution of the health alert caused by COVID-19, the University of Vigo establishes an extraordinary planning that will be activated when the administrations and the institution itself determine it, considering safety, health and responsibility criteria both in distance and blended learning. These already planned measures guarantee, at the required time, the development of teaching in a more agile and effective way, as it is known in advance (or well in advance) by the students and teachers through the standardized tool.

=== ADAPTATION OF THE METHODOLOGIES ===
* Teaching methodologies maintained

* Teaching methodologies modified

* Non-attendance mechanisms for student attention (tutoring)

* Modifications (if applicable) of the contents

* Additional bibliography to facilitate self-learning

* Other modifications

=== ADAPTATION OF THE TESTS ===
* Tests already carried out
Test XX: [Previous Weight 00%] [Proposed Weight 00%]
...

* Pending tests that are maintained
Test XX: [Previous Weight 00%] [Proposed Weight 00%]
...

* Tests that are modified
[Previous test] => [New test]

* New tests

* Additional Information