



IDENTIFYING DATA

A4 Project Time Management

Subject	A4 Project Time Management			
Code	P02M009V02204			
Study programme	(*)Máster Universitario en Dirección Integrada de Proxectos. Especialidade Lecer e Deporte			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	5	Mandatory	1st	An
Teaching language	Spanish			
Department				
Coordinator	Cancela Carral, José María			
Lecturers	Cancela Carral, José María Guillén Solórzano, Eduardo			
E-mail	chemacc@uvigo.es			
Web	http://www.mdip.es			
General description	Analysis of the project plan, with its major time units			

Competencies

Code	
A2	(*)Desenvolvemento da capacidade e análise e síntese vinculadas ás accións do Project Manager.
A3	(*)Capacidade de organización e planificación nas diferentes fases dun proxecto.
A4	(*)Capacidade para a búsqueda, análise, selección, organización, utilización e xestión da información no ámbito do Project Manager.
A5	(*)Capacitarse no manexo de paquetes informáticos para a dirección e xestión dun proxecto.
A6	(*)Dominio dos procedementos necesarios para levar a cabo a xestión e resolución dos problemas dentro do ámbito do Project Manager.
A7	(*)Dominio da análise crítica e reflexiva das opcións metodolóxicas que se presentan no ámbito do Project Manager, que fundamenten as propias decisións.
A8	(*)Capacidade para intercambiar coñecementos e liderar proxectos de forma cooperativa e multidisciplinar no ámbito do Project Manager.
A10	(*)Hábitos de excelencia, compromiso ético e calidade no exercicio profesional do Project Manager.
B1	(*)Cos estudantes demostren una comprensión sistemática dos grupos de procesos que se levan a cabo no entorno do Project Manager.
B2	(*)Cos estudantes demostren a capacidade de concebir, deseñar e planificar un proxecto seguindo a metodoloxía Project Manager.
B3	(*)Cos estudantes sexan capaces de realizar unha análise crítica, avaliación e síntese das súa ideas novas e complexas no ámbito do Project Manager.
B4	(*)Que se lle supoña, ó estudante, a capacidade de fomentar en contextos profesionais o avance tecnolóxico, no ámbito do Project Manager.
B5	(*)Cos estudantes sepan comunicarse coa comunidade profesional no seu conxunto, e coa sociedade en xeral, en relación ó ámbito do project Manager.

Learning aims

Expected results from this subject	Training and Learning Results	
Define the component activities of a project	A3 A6 A10	B2

Sequence Activities that are part of a project	A3	B2
Estimate the material, human, technical and financial resources for activities namely.	A2	B1
	A3	
	A7	
Estimate Activity Durations	A2	B3
	A3	
Develop Schedule project	A2	B2
	A3	
	A8	
Control Schedule project	A2	B4
	A3	
	A7	
Define Activities expertise	A5	B4
	A6	
Sequence Activities	A3	B5
Estimate Resources Activities	A2	B3
	A4	

Contents

Topic	
Chapter I. The project plan	The plan
Chapter II. Programming time.	The time schedule
Chapter III. The creation of the schedule	The schedule
Chapter IV. Resource scheduling.	The resources and programming
Chapter V. The control of the project plan.	The control of the project plan.

Planning

	Class hours	Hours outside the classroom	Total hours
Master Session	10	30	40
Troubleshooting and / or exercises	5	15	20
Case studies / analysis of situations	3	10	13
Presentations / exhibitions	10	30	40
Multiple choice tests	1	5	6
Practical tests, real task execution and / or simulated.	1	5	6

*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies

	Description
Master Session	Presentation by the teacher of the contents on the object field of study, theoretical and / or guidelines of work, exercise or project to be developed by the student.
Troubleshooting and / or exercises	Throughout the course exercises to be resolved individually by the student will be proposed.
Case studies / analysis of situations	Throughout the course problem situations to be analyzed and studied by the students to propose solutions to it are presented.
Presentations / exhibitions	Sharing and discussion by students and teacher work performed under the guidance of teachers.

Personalized attention

Methodologies	Description
Case studies / analysis of situations	The student will receive individual attention in tutoring schedule established for this purpose during the current academic year. To read your tutoring schedule and place thereof should consult the web master: www.mdip.es .

Assessment

	Description	Qualification
Multiple choice tests	Test 20 questions and only answer to all the contents covered in the course	40
Practical tests, real task execution and / or simulated.	Application of methods of time management to a project, schedule preparation and scheduling of resources	60

Other comments on the Evaluation

Sources of information

Recommendations

Subjects that continue the syllabus

A5 Project Cost Management/P02M009V02205

Subjects that it is recommended to have taken before

A3 Integration Management and Project Scope/P02M009V02203
