IDENTIFYING DATA

Internships

Subject	Internships
Code	P07G095V01981
Study programme	Grado en Dirección y Gestión Pública

Descriptors	ECTS Credits	Choose	Year	Quadmester
	12	Optional	4th	2nd

Teaching language	Spanish
Department	
Coordinator	Chamorro Rivas, José María
Lecturers	Chamorro Rivas, José María
E-mail	chamorro@uvigo.es
Web	http://http://webfdxp.webs.uvigo.es/gl/
General description	Performance of activities and tasks typical of a job position aimed at developing various competencies attached to the Degree. The organization of the internships of the Degree in Public Management follows the rules established by the University of Vigo for this activity. It comprises 12 ECTS of optional nature and the curricular internship period comprises the months of January-May, corresponding to the second four-month period of the course. The students of the virtual modality will be able to carry out curricular internships, provided that the respective agreements are established.

Training and Learning Results

Code	
A1	Students will have shown they have sufficient knowledge and understanding of an area of study, starting after completion of general secondary education, and normally reaching a level of proficiency that, being mostly based on advanced textbooks, will also include familiarity with some cutting-edge developments within the relevant field of study.
A2	Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study.
A3	Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature.
A4	Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences.
A5	Students will acquire the learning skills that are required to pursue further studies with a high degree of independence.
B1	Analysis, synthesis, problem-solving, decision-making, information- and time-management skills.
B2	Organizing and planning their own professional careers in the best possible way.
B3	Ability to work in teams and in multidisciplinary environments.
B4	Commitment to ethical values and public service vocation.
B5	Critical thinking skills.
B6	To put their knowledge on public management and administration into practice.
B7	Leadership skills and ability to delegate responsibilities when working in teams.
B8	Leadership and entrepreneurship skills.
B9	To generate new ideas in the field of public management and administration.
B10	To design and manage projects.
C1	To be familiar with the main theories and approaches in Political Science and Public Management and Administration.
C2	To recognize the structure and functioning of political systems and political institutions.
C3	To identify the foundations of comparative politics in the context of globalization.
C4	To analyze the behavior of actors in social and political processes and to apply the techniques of political communication.
C5	To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry.

C6	To apply the knowledge relating to administration planning and management in the best interests of good governance.
C7	To design and implement mechanisms for the management of human resources in organizations.
C8	To identify, interpret, plan and manage the economic and financial resources of public Administrations.
C9	To be familiar with regulatory framework and apply it the to the activities carried out by Public Administrations.
C10	To assess the economic environment and the economic dimension of the public sector.
C11	To plan, implement, assess and analyze public policies.
C12	To analyze international politics and/or the structure and functioning of the European Union.
C13	To apply the social policies and research methods and techniques and to be able to use quantitative and qualitative research methods.
C14	Ability to use the information and communication technologies (ICT) that can be applied in public management.
C15	To be familiar with the consequences that the decisions made by and the actions performed by civil servants can have for citizens and for society at large, especially the solution of ethical and moral issues within the area of public management and administration.
C16	To develop the ability to solve complex institutional problems.
D1	To identify the meaning of, and to put into practice, gender perspectives in the different areas of knowledge and in one's professional practice, with the aim of contributing to the achievement of fairness and equality in society at large.
D2	To be able to communicate, both orally and in writing, in the two official languages (Spanish and Galician) and in a foreign language.
D3	Raising awareness about environmental issues.
D4	To master the specific ICT techniques in their respective academic and professional fields.
D5	To acquire independent learning skills.
D6	To acquire independent learning skills.

Expected results from this subject

Expected results from this subject	Training and Learning Results			
At the end of the course, the student will be able to:	A1	B1	C1	D1
1. identify the meanings and contents of the activities developed in public or private entities/institutions.	A2	B2	C2	D2
	A3	B3	C3	D3
2. Apply the knowledge acquired in the degree related to public or private management.	A4	B4	C4	D4
3. Carry out basic management in the public administration or in private companies.	A5	B5	C5	D5
4. Identify and solve real problems of public or private management.		B6	C6	D6
5. Develop and use databases.		B7	C7	
6. Acquire experience in a real context of a company or entity (public or private).		B8	C8	
7. To deepen certain specific competencies acquired during the course of studies.		B9	C9	
		B10	C10	
			C11	
			C12	
			C13	
			C14	
			C15	
			C16	

Contents

Topic	
Realization of activities and own tasks of a put of work guided to develop diverse competitions appointed to the Degree.	There is not sub-themas

Planning

	Class hours	Hours outside the classroom	Total hours
Practicum, External practices and clinical practices	0	250	250
Mentored work	0	50	50

*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies

	Description
Practicum, External practices and clinical practices	The student develops the activities in a context related to the exercise of a profession, during a certain period, carrying out the functions assigned and foreseen in the internship proposal. In the case of the Practicum, these practices are included in studies that lead to certain regulated professions. Clinical practices are developed in a context related to health sciences.

Mentored work	The student, individually or in groups, prepares a paper on the subject of matter or prepare seminars, research, memoirs, essays, summaries of readings, lectures, etc.. Generally it is an autonomous activity of the student that includes finding and collecting information, reading and literature management, writing ...

Personalized assistance

Methodologies	Description
Mentored work	Personalized attention will be provided during tutorial hours.

Assessment

	Description	Qualification	Training and Learning Results			
Practicum, External practices and clinical practices	It will be evaluated with the different reports foreseen in the University of Vigo regulations: from the student, from the entity and from the internship tutor.	70	A1 A2 A3 A4 A5	B1 B2 B3 B4 B5 B6 B7 B8 B9 B10	C1 C2 C3 C4 C5 C6 C7 C8 C9 C10 C11 C12 C13 C14 C15 C16	D1 D2 D3 D4 D5 D6
Mentored work	The clarity of the final report, the presentation to good reaction and explanatory capacity of the experience carried out by the students will be valued.	30	A1 A2 A3 A4 A5	B1 B2 B3 B4 B5 B6 B7 B8 B9 B10	C1 C2 C3 C4 C5 C6 C7 C8 C9 C10 C11 C12 C13 C14 C15 C16	D1 D2 D3 D4 D5 D6

Other comments on the Evaluation

The evaluation system consists of the evaluation of the two methodologies used in these practices:

1. The evaluation of the external internship through the reports of the student, the entity and the internship tutor of the University of Vigo (70% of the qualification).

2. The evaluation of a final report on the internship. In this section, the administrative and institutional management of all the procedures involved in the internship is part of the student evaluation criteria, since it is a dynamic way of observing how the student moves between Administrations (fundamental competence in a Degree in Public Management) (30% of the qualification).

Sources of information
Basic Bibliography
Complementary Bibliography

Recommendations