



## IDENTIFYING DATA

### Final Year Dissertation

Subject	Final Year Dissertation			
Code	P07G092V01991			
Study programme	Grado en Dirección y Gestión Pública			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	6	Mandatory	4th	2nd
Teaching language	#EnglishFriendly Spanish Galician			
Department				
Coordinator	Ricoy Casas, Rosa María			
Lecturers	Ricoy Casas, Rosa María			
E-mail	rricoy@uvigo.gal			
Web				
General description	English Friendly subject: International students may request from the teachers: a) materials and bibliographic references in English, b) tutoring sessions in English, c) exams and assessments in English.			

## Training and Learning Results

Code	
A1	Students will have shown they have sufficient knowledge and understanding of an area of study, starting after completion of general secondary education, and normally reaching a level of proficiency that, being mostly based on advanced textbooks, will also include familiarity with some cutting-edge developments within the relevant field of study.
A2	Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study.
A3	Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature.
A4	Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences.
A5	That students have developed those learning skills needed to undertake further studies with a high degree of autonomy.
B1	Analysis, synthesis, problem-solving, decision-making, information- and time-management skills.
B2	Organizing and planning their own professional careers in the best possible way
B3	Ability to work in teams and in multidisciplinary environments.
B5	Critical thinking skills.
B6	To put their knowledge on public management and administration into practice.
B10	To design and manage projects.
D1	To identify the meaning of, and to put into practice, gender perspectives in the different areas of knowledge and in one's professional practice, with the aim of contributing to the achievement of fairness and equality in society at large.
D2	To be able to communicate, both orally and in writing, in the two official languages (Spanish and Galician) and in a foreign language.
D3	Raising awareness about environmental issues.
D5	To acquire independent learning skills.

## Expected results from this subject

Expected results from this subject	Training and Learning Results
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At the end of the TFG, students must be able to: a) define the structure and methodology to be used for the preparation of the TFG; (b) develop a work plan that collects the phases and tools to be used; (c) draft, according to academic criteria, a text approximately (between 6000 and 8000 words); (d) carry out the projected work with the requirements and deadlines stipulated in the Regulations of the Degree in Public Management and Management; e) present and defend the TFG before an evaluating court (collegiate or single-person/face-to-face or virtual).	A1 A2 A3 A4 A5	B1 B2 B3 B5 B6 B10	D1 D2 D3 D5
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## Contents

Topic

(\*)Débese seguir o establecido no Regulamento de TFG GDXP (\*)Débese seguir o establecido no Regulamento de TFG GDXP

## Planning

	Class hours	Hours outside the classroom	Total hours
Mentored work	16	283	299
Presentation	1	0	1

\*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

## Methodologies

	Description
Mentored work	(15 hours) of communication and mentored work with the direction of the TFG and (274 hours) preparation of the TFG.
Presentation	(1 hour) presentation and defence of the TFG in front of the Academic Court (Academic evaluation)

## Personalized assistance

### Methodologies Description

Mentored work	The teaching staff who tutor/supervise the TFG must provide a channel of personalised attention to their students, through the means that allow it (tutorials). It will try to favour the students, as far as possible, with the use of new technologies (e-mail, videoconference, etc.). For any questions: the GDXP/TFG Coordinator is Rosa Ricoy (rricoy@uvigo.gal) office 222 Faculty of Public Management and Management. C/ A Xunqueira s/n. CP 36005 Pontevedra. Phone: 986 80 20 29.
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## Assessment

Description	Qualification	Training and Learning Results
Presentation In order to defend the TFG you must have approved all subjects of the Degree (except the TFG subject). The collegiate or one-person court will evaluate 100% of the TFG and its defense. In this regard, the provisions of the current TFG GDGP Regulation must be complied with. TFG must be original and plagiarism is prohibited. It should be properly cited, and have respect for the intellectual property of other authors. The Court may use means to verify it, such as an anti-plagiarism program. In the event of committing lack of originality and/or plagiarism, the Court may assign the note of 0 (suspended), and shall have a duty to communicate it to the competent bodies so that, where appropriate, they adopt such sanctioning measures as they deem necessary. The TFG must be respectful of the rights established in the Spanish Constitution in force, and it is necessary to make inclusive use of the language (gender perspective and respect for sexual diversity). On each call, the indications of the TFG Coordination must be taken into account.	100	A1 B1 D1 A2 B2 D2 A4 B3 D3 A5 B5 D5 B6 B10

## Other comments on the Evaluation

The presentation of the final degree work will always be public, and in accordance with the TFG Regulations of the Faculty of Public Management and Management. It can be submitted virtually or in person and using the modality of collegiate court or one-person court. For these matters of procedure, the provisions expressed in the Regulation for the Preparation of Final Degree Work of the Faculty of Management and Public Management will be followed at all times in its current version. On each call, the indications of the TFG Coordination must be taken into account.

## Sources of information

### Basic Bibliography

### Complementary Bibliography

The bibliography and sources of information will be recommended by the teacher-tutor.,

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## **Recommendations**

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### **Other comments**

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The TFG Coordination will make available to students enrolled in TFG, the most important information for their normal development, in the TFG space through Moovi. A free online course is usually offered by the Library of the Pontevedra Campus (on citation, anti-plagiarism and intellectual property) that all students enrolled in the TFG should take. For any questions: the GDXP/TFG Coordinator is Rosa Ricoy (rricoy@uvigo.gal) office 222 Faculty of Public Management and Management. C/ A Xunqueira s/n. CP 36005 Pontevedra. Phone: 986 80 20 29.

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