



## IDENTIFYING DATA

### Headquarters and Execution Management

Subject	Headquarters and Execution Management			
Code	P02M163V01110			
Study programme	(*)Máster Universitario en Dirección Integrada de Proxectos			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	3	Optional	1st	An
Teaching language	Spanish			
Department				
Coordinator	Cancela Carral, José María			
Lecturers	Cancela Carral, José María			
E-mail	chemacc@uvigo.es			
Web	<a href="http://www.mdip.es">http://www.mdip.es</a>			
General description	The Master in Integrated Project Management (DIP) is an inter-university degree and this subject is taught by the University of A Coruña. Its teaching guide can be consulted at:			
	<a href="https://guiadocente.udc.es/guia_docent/index.php?centre=670&amp;ensenyament=670471&amp;consulta=assignatures">https://guiadocente.udc.es/guia_docent/index.php?centre=670&amp;ensenyament=670471&amp;consulta=assignatures</a>			

## Skills

Code	
A2	That the students know to apply the knowledges purchased and his capacity of resolution of problems in new surroundings or little known inside contexts wider (or multidisciplinary) related with his area of study.
A4	That the students know to communicate his conclusions, and the knowledges and reasons last that the maintain, to skilled publics and no specialised of a clear way and without ambiguities.
B1	Capacity of analysis and synthesis.
B2	Capacity of Organisation and Planning
C8	Capacity of organisation and planning the different phases of a project.
C19	Capacity for the editorial of the project as well as for his communication of form convincing, clear, concise and without ambiguities
C22	Habits of excellence and ethical commitment in the professional exercise of the Project Manager.
D5	Value critically the knowledge, the technology and the available information to resolve the problems with which have to confront.

## Learning outcomes

Expected results from this subject	Training and Learning Results
New	A2 B1 B2 C8 C22 D5
New	A2 B1 B2 C8 C22 D5

New	A2 B1 B2 C19 D5
New	A2 B1 B2 C8 C22 D5
New	A4 B1 B2 C8 C19 D5

### Contents

Topic	
(*)Tema 1. A execución do proxecto	(*)Que é?
(*)Tema 2. Características da execución do proxecto.	(*)Criterios a ter en conta.
(*)Tema 3. O grupo de procesos de execución	(*)As súas características e *particularieades
(*)Tema 4. O director de proxecto.	(*)Funcións e competencias
(*)Tema 5. O equipo de traballo.	(*)A comunicación, funcións e competencias
(*)Tema 6. O traballo en equipo	(*)coordinación

### Planning

	Class hours	Hours outside the classroom	Total hours
Lecturing	10	10	20
Autonomous problem solving	4	4	8
Problem solving	10	8	18
Presentation	6	2	8
Debate	5	0	5
Problem and/or exercise solving	10	0	10
Objective questions exam	1	5	6

\*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

### Methodologies

	Description
Lecturing	(*)Exposición por parte do profesor dos contidos sobre a materia objeto de estudo, bases teóricas e/ou directrices do traballo, exercicio ou proxecto a desenvolver polo estudante.
Autonomous problem solving	(*)Ao longo do curso propoñeranse exercicios que deberán resolverse de forma individual por parte de alumno.
Problem solving	(*)Ao longo do curso propoñeranse exercicios que deberán resolverse de forma colectiva por parte dos alumnos.
Presentation	(*)Exposición e defensa dos trabamos realizados e debate sobre os mesmos
Debate	(*)Debate sobre un tema definido polo docente no cal os alumnos deben defender diferentes posturas.

### Personalized assistance

Methodologies	Description
Autonomous problem solving	
Presentation	

### Assessment

	Description	Qualification	Training and Learning Results
Problem and/or exercise solving	(*)Ejercicios de dirección: Ejercicios de traballo en equipo Ejercicios de procesos de execución Ejercicios do deseño do *minutaje dun proxecto.	30	

Objective questions exam	(*)Consta de 20 preguntas e resposta única sobre todos os contidos impartidos na materia.	70	A2 A4	C8 C19
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### Other comments on the Evaluation

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### Sources of information

#### Basic Bibliography

#### Complementary Bibliography

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### Recommendations

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### Contingency plan

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#### Description

As a consequence of COVID-19 and in accordance with the extraordinary and urgent measures for the development of the teaching organization for the 2020/2021 course in the event of a health crisis, approved by the Governing Council of June 12, 2020 and the Rectoral Resolution of the June 17, 2020 for its implementation, an instruction was prepared from the VOAP for the preparation of the teaching guides.

Based on the link, the teaching of this subject in case of regrowth of COVID-19 will be through virtual face-to-face mode (Room 12; <https://campusremotouvigo.gal/public/2025273042>), in which neither the teacher nor the students attend to the physical classroom. Classes and assessment will be carried out by remote campus and moodle platform. If necessary, this modality would be activated by means of RR.

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