



IDENTIFYING DATA

Political Science: Public Administration and Management Science

| | | | | |
|---------------------|---|-----------------|------|------------|
| Subject | Political Science: Public Administration and Management Science | | | |
| Code | P04G095V01102 | | | |
| Study programme | (*)Grao en Dirección e Xestión Pública | | | |
| Descriptors | ECTS Credits | Choose | Year | Quadmester |
| | 6 | Basic education | 1st | 1st |
| Teaching language | Spanish Galician Portuguese | | | |
| Department | | | | |
| Coordinator | Varela Álvarez, Enrique José | | | |
| Lecturers | Varela Álvarez, Enrique José | | | |
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| Web | | | | |
| General description | <p>(*)As administracións públicas son institucións que desenvolven accións para intentar resolver problemas colectivos de interese xeral.</p> <p>A maneira de comprender que e por que o fan é analizalas dende enfoques científicos que forman parte da rama das "Ciencias Sociais", e que lévanse impartindo no sistema de educación español dende o último cuarto do século XX.</p> <p>Os enfoques teóricos que se vansen empregar para coñecer os marcos institucionais, as súas estruturas de goberno e administración multinivel en España, son a Ciencia da Administración e a Teoría da Organización e a Xestión Pública.</p> <p>Estos enfoques axudarán a mellorar a comprensión de como se organizan as administracións públicas no Estado das Autonomías e cales son os principios e valores públicos sobre os que se asenta a xestión das súas políticasey servizos públicos.</p> | | | |

Competencies

| | |
|------|---|
| Code | |
| A1 | Students will have shown they have sufficient knowledge and understanding of an area of study, starting after completion of general secondary education, and normally reaching a level of proficiency that, being mostly based on advanced textbooks, will also include familiarity with some cutting-edge developments within the relevant field of study. |
| A2 | Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study. |
| A3 | Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature. |
| A4 | Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. |
| A5 | Students will acquire the learning skills that are required to pursue further studies with a high degree of independence. |
| B1 | Analysis, synthesis, problem-solving, decision-making, information- and time-management skills. |
| B3 | Ability to work in teams and in multidisciplinary environments. |
| B4 | Commitment to ethical values and public service vocation. |
| B5 | Critical thinking skills. |
| C1 | To be familiar with the main theories and approaches in Political Science and Public Management and Administration. |
| C2 | To recognize the structure and functioning of political systems and political institutions. |
| C5 | To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry. |
| C6 | To apply the knowledge relating to administration planning and management in the best interests of good governance. |

| | |
|----|---|
| D1 | To identify the meaning of, and to put into practice, gender perspectives in the different areas of knowledge and in one's professional practice, with the aim of contributing to the achievement of fairness and equality in society at large. |
| D2 | To be able to communicate, both orally and in writing, in the two official languages (Spanish and Galician) and in a foreign language. |
| D4 | To master the specific ICT techniques in their respective academic and professional fields. |
| D5 | To acquire independent learning skills. |
| D6 | To acquire independent learning skills. |

Learning outcomes

| Expected results from this subject | Training and Learning Results | | | |
|---|-------------------------------|----|----|----------|
| | A1 | B1 | C1 | D1 |
| Students will have shown they have sufficient knowledge and understanding of an area of study, starting after completion of general secondary education, and normally reaching a level of proficiency that, being mostly based on advanced textbooks, will also include familiarity with some cutting-edge developments within the relevant field of study. Analysis, synthesis, problem-solving, decision-making, information- and time-management skills. To be familiar with the main theories and approaches in Political Science and Public Management and Administration. To identify the meaning of, and to put into practice, gender perspectives in the different areas of knowledge and in one's professional practice, with the aim of contributing to the achievement of fairness and equality in society at large. To acquire independent learning skills. | A1 | B1 | C1 | D1 D5 |
| Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study. Ability to work in teams and in multidisciplinary environments. To be familiar with the main theories and approaches in Political Science and Public Management and Administration. To be able to communicate, both orally and in writing, in the two official languages (Spanish and Galician) and in a foreign language. | A2 | B3 | C1 | D2 |
| Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature. Commitment to ethical values and public service vocation. To recognize the structure and functioning of political systems and political institutions. To acquire independent learning skills. | A3 | B4 | C2 | D5 |
| Students will be able to gather and interpret relevant data (normally within their field of study) that will allow them to have a reflection-based considered opinion on important issues of social, scientific and ethical nature. Critical thinking skills. To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry. To master the specific ICT techniques in their respective academic and professional fields. | A3 | B5 | C5 | D4 |
| Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Commitment to ethical values and public service vocation. To describe the structure, organization and functioning of multi-level Public Administrations, analyzing their relationship with the citizenry. To acquire independent learning skills. | A4 | B4 | C5 | D5 |
| Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Critical thinking skills. To apply the knowledge relating to administration planning and management in the best interests of good governance. To acquire independent learning skills. | A4 | B5 | C6 | D5 |
| Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences. Ability to work in teams and in multidisciplinary environments. To apply the knowledge relating to administration planning and management in the best interests of good governance. To acquire independent learning skills. | A4 | B3 | C6 | D6 |
| Students will acquire the learning skills that are required to pursue further studies with a high degree of independence. Critical thinking skills. To apply the knowledge relating to administration planning and management in the best interests of good governance. To acquire independent learning skills. | A5 | B4 | C6 | D5 |

| Contents | |
|---|---|
| Topic | |
| Introduction to the Social Sciences and the public institutions | What is the science and for what results useful? On "the "posttruth" and the "fake news" in the pos-globalisation Sciences, societies and public institutions Social Sciences and Public Administrations: new challenges for a world post-COVID-19 |
| 1. Approaches of analysis of the public administrations | Problems and public institutions: risks and global and local pandemics Different venues approaches of analysis of the public administrations: - Political Science - Science of the Administration - Theory of the Organisation and Public Management - Public Policy - Governance |
| 2. Science of the Administration: basic Elements of analysis | Definition and characteristic of the Science of the Administration The "map" of the Science of the Administration *multinivel: - Structures and levels of government - Structures and levels of administration Basic Elements of analysis: - Organisation - Human Resources |
| 3. Public management: basic Elements of analysis | Theory of the Organisation and Public Management The management in the Spanish public administrations Dimensions and elements of public management: - Organisation - Human Resources Public Services, citizenship and governance networks |
| General conclusions of the matter: the governance of the Public Administrations in the 21st century | A world post-COVID-19 in the third decade of the 21st century The governance of the public, private and common networks 2030 Agenda and ODS 16 and 17 for a more human and sustainable world |

| Planning | | | |
|--------------------------|-------------|-----------------------------|-------------|
| | Class hours | Hours outside the classroom | Total hours |
| Problem solving | 0 | 30 | 30 |
| Practices through ICT | 0 | 20 | 20 |
| Project based learning | 0 | 24 | 24 |
| Discussion Forum | 0 | 30 | 30 |
| Lecturing | 0 | 33 | 33 |
| Objective questions exam | 0 | 1 | 1 |
| Self-assessment | 0 | 2 | 2 |
| Essay | 0 | 10 | 10 |

*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

| Methodologies | |
|------------------------|---|
| | Description |
| Problem solving | (*)Desenvolvemento de habilidades de traballo en equipo con datos e evidencias relacionadas coas institucións públicas |
| Practices through ICT | (*)Aprendizaxe individual e grupal a través de Tics |
| Project based learning | (*)Proxecto grupal desenvolvido na aula e relacionado coas institucións públicas |
| Discussion Forum | (*)Espazos de debate virtual sobre as palabras chave e os principais elementos teórico-prácticos da materia |
| Lecturing | (*)Sesiões de presentación das bases teóricas da materia, tanto en formato presencial, como virtual, e baseado en metodoloxías de presentacións eficaces e "aula invertida" |

| Personalized assistance | |
|--------------------------------|-------------|
| Methodologies | Description |
| Lecturing | |
| Problem solving | |
| Practices through ICT | |
| Project based learning | |
| Discussion Forum | |
| Tests | Description |

Objective questions exam

Self-assessment

Essay

| Assessment | | | | | | |
|--------------------------|--|---------------|-------------------------------|----|----|----|
| | Description | Qualification | Training and Learning Results | | | |
| Problem solving | (*)Desenvolvemento de habilidades de traballo en equipo con datos e evidencias relacionadas coas institucións públicas | 10 | A1 | B1 | C1 | D4 |
| | | | | B3 | C2 | D6 |
| Practices through ICT | (*)Aprendizaxe individual e grupal a través de Tics | 10 | A1 | B1 | C2 | D4 |
| | | | A3 | B3 | C5 | D5 |
| | | | A4 | B5 | | |
| Project based learning | (*)Proxecto grupal desenvolvido na aula e relacionado coas institucións públicas | 10 | A3 | B4 | C1 | D1 |
| | | | A4 | B5 | C2 | D6 |
| | | | | | C5 | |
| | | | | | C6 | |
| Objective questions exam | (*)Proba obxectiva baseada en preguntas sobre os contidos da materia e os seus diferentes temas | 50 | A1 | B4 | C1 | |
| | | | A3 | B5 | C2 | |
| | | | A4 | | C5 | |
| | | | | | C6 | |
| Self-assessment | (*)Test de auto-aprendizaxe para cada un dos temas da materia | 10 | A1 | | C1 | D1 |
| | | | A3 | | C2 | D5 |
| | | | | | C5 | |
| | | | | | C6 | |
| Essay | (*)Traballo individual a través do cal o alumnado demostra a adquisición das competencias básicas da materia | 10 | A1 | B4 | C1 | D1 |
| | | | A2 | | C2 | D2 |
| | | | | | C5 | D5 |
| | | | | | C6 | |

Other comments on the Evaluation

Sources of information

Basic Bibliography

Enrique José Varela Álvarez, **Las Administraciones Públicas Contemporáneas. Una Visión Multidisciplinar desde el Estado de las Autonomías**, 84-8408-231-8, Tórculo Edicións, 2003

Carles Ramió Matas, **Teoría de la Organización y Administración Pública**, 978-84-309-3450-8, Tecnos y Universitat Pompeu Fabra, 1999

Quim Brugué y Joan Subirats, **Lecturas de Gestión Pública**, Ministerio de Administraciones Públicas, Ministeri, 1996

Mariano Baena del Alcázar, **Manual de Ciencia de la Administración**, Síntesis, 2005

Salvador Parrado, **El Análisis de la Gestión Pública**, 978-84-9086-508-8, Tirant lo Blanch, 2015

César Colino Cámara, José Antonio Olmeda Gómez y Salvador Parrado Díez, **Las Administraciones Públicas en España**, 978-84-9143-460-3, Tirant lo Blanch, 2017

Complementary Bibliography

Recommendations

Subjects that continue the syllabus

Law: Administrative Law I/P04G092V01106

Economics: Public Economics/P04G092V01103

Sociology: General Sociology/P04G092V01108

Subjects that are recommended to be taken simultaneously

Political Science: Political Science/P04G092V01101

Political Science: Governance, Globalization and Human Rights/P04G092V01105

Political Science: Governments of the Spanish Autonomous Communities/P04G092V01110

Political Science: Institutions and Policies of the European Union/P04G092V01107

Political Science: Public Policies/P04G092V01109

Political Science: The Spanish Political System/P04G092V01104

Contingency plan

Description

=== EXCEPTIONAL PLANNING ===

Given the uncertain and unpredictable evolution of the health alert caused by COVID-19, the University of Vigo establishes an extraordinary planning that will be activated when the administrations and the institution itself determine it, considering safety, health and responsibility criteria both in distance and blended learning. These already planned measures guarantee, at the required time, the development of teaching in a more agile and effective way, as it is known in advance (or well in advance) by the students and teachers through the standardized tool.

=== ADAPTATION OF THE METHODOLOGIES ===

- * Teaching methodologies maintained

- * Teaching methodologies modified

- * Non-attendance mechanisms for student attention (tutoring)

- * Modifications (if applicable) of the contents

- * Additional bibliography to facilitate self-learning

- * Other modifications

=== ADAPTATION OF THE TESTS ===

- * Tests already carried out
Test XX: [Previous Weight 00%] [Proposed Weight 00%]
...

 - * Pending tests that are maintained
Test XX: [Previous Weight 00%] [Proposed Weight 00%]
...

 - * Tests that are modified
[Previous test] => [New test]

 - * New tests

 - * Additional Information
-