



IDENTIFYING DATA

Business: Communication skills and leadership

Subject	Business: Communication skills and leadership			
Code	006G151V01105			
Study programme	(*)Grao en Enxeñaría Informática			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	6	Basic education	1st	2nd
Teaching language	Spanish Galician			
Department				
Coordinator	Domínguez Vila, Trinidad			
Lecturers	Domínguez Vila, Trinidad Rodríguez de la Fuente, Marta			
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Web	http://moovi.uvigo.gal			
General description	This *asignatura looks for to develop and facilitate tools that *implementen the techniques of communication and leadership, so much individual how collective. It Will employ the English in any typology of exercise.			

Competencies

Code	
A2	Students will be able to apply their knowledge and skills in their professional practice or vocation and they will show they have the required expertise through the construction and discussion of arguments and the resolution of problems within the relevant area of study.
A4	Students will be able to present information, ideas, problems and solutions both to specialist and non-specialist audiences.
A5	Students will acquire the learning skills that are required to pursue further studies with a high degree of independence.
B9	Ability to solve problems by taking the initiative, making decisions and acting independently and creatively. Ability to communicate the knowledge contents, skills and abilities of the Computer Science Engineer profession.
C8	Ability to plan, conceive, implement and manage computing projects, services and systems in every area, monitoring their implementation and their continuing improvement and assessing their economic and social impact.
C9	Ability to understand the importance of negotiation, effective work habits, leadership and communication skills in every environment of software development.
D1	Ability to understand the meaning and application of the gender perspective in the different fields of knowledge and in professional practice with the aim of achieving a fairer and more egalitarian society.
D2	Ability to communicate orally and in writing in the Galician language.
D4	Analysis, synthesis and evaluation capacity
D5	Organizational and planning skills
D6	Ability to abstract: ability to create and use models that reflect real situations
D7	Ability to search, relate and structure information from various sources and to integrate ideas and knowledge.
D8	Ability to work in situations of lack of information and / or under pressure
D9	Ability to quickly integrate and work efficiently in unidisciplinary teams and to collaborate in a multidisciplinary environment
D10	Interpersonal relationship skills.
D11	Critical thinking
D12	Leadership
D13	Entrepreneurial spirit and professional ambition
D14	Have motivation for quality and continuous improvement

Learning outcomes

FROG 2. Develop managerial skills related with the direction of people and instrument multidisciplinary	A2	B9	C8	D1
	A4		C9	D2
	A5			D4
				D5
				D6
				D7
				D8
				D9
				D10
				D11
				D12
				D13
				D14

Contents

Topic

PART *I: COMMUNICATION

1. Technical and personal competitions in the direction
2. Skills of communication stop the direction
3. Techniques for *falarr in public
4. Do and receive critical

SPLIT II: LEADERSHIP

1. Leadership
2. Techniques of effective negotiation
3. Motivation and change of *conducta
4. Management of the tension

Planning

	Class hours	Hours outside the classroom	Total hours
Problem solving	18	22	40
Presentation	10	20	30
Mentored work	8	12	20
Seminars	4	6	10
Lecturing	15	15	30
Problem and/or exercise solving	5	5	10
Presentation	5	5	10

*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies

	Description
Problem solving	Technique by means of which the students owe to resolve an exercise exposed, from the knowledges worked.
Presentation	Verbal exhibition in the that the students and the teaching staff *interaccionan of tidy way, presenting questions, exposing subjects, works, concepts, or principles of dynamic form.
Mentored work	Low realized works the supervision of the teaching staff.
Seminars	Support, attention and resolution of doubts and/or questions of the students.
Lecturing	Exhibition by part of the @docente of the contained basic of the subject supplemented with the half *multimedia available.

Personalized assistance**Methodologies Description**

Mentored work	The students will have continuous tracking and an attention customized and of group. The activity customized is an academic activity that has how aim repair in the needs and queries of the students in relation that subject
Seminars	The students will have continuous tracking and an attention customized and of group. The activity customized is an academic activity that has how aim repair in the needs and queries of the students in relation that subject.

Assessment

Description	Qualification	Training and Learning Results
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Problem solving	Assistance and resolution of cases proposed in the practical groups.	40			C8	D8
	Results of learning evaluated: FROG1, FROG2				C9	D9
						D10
						D12
						D13
						D14
Presentation	Oral exhibitions where will value mainly the communicative skills	35			C8	D9
	Results of learning evaluated: FROG1, FROG2				C9	D10
						D12
						D13
						D14
Mentored work	It Will value provide them and bear of support to the communication, the capacity of realization of works, the research of information of quality, the work in team, as well as you provide them of leadership.	20			C8	D9
	Results of learning evaluated: FROG1, FROG2				C9	D10
						D12
						D13
Problem and/or exercise solving	These proofs looks for to evaluate the assimilation of the contained of the subject to practical level.	5	A2	B9	C8	D1
	Results of learning evaluated: FROG1, FROG2		A4		C9	D2
			A5			D4
						D5
						D6
						D7
						D8
						D9
						D10
						D11
						D12
						D13
						D14

Other comments on the Evaluation

STUDENTS ASSISTANTSThe previous evaluation is valid for students assistants that realize continuous evaluation. The students will owe to approve #each of the proofs of evaluation enumerated previously to surpass the subject with a minimum of a 5. The calendar of proofs of evaluation approved officially by the Together of Centre of the ESEI finds published in the page web #http://www.esei.uvigo.es/*index.*php?Go=29.STUDENTS NO ASSISTANTSStop the case of students NO ASSISTANTS, the subject will evaluate with a theoretical examination-practical that will represent 100% of the *calificación of the subject. To surpass the subject is INDISPENSABLE to get an equal or upper punctuation to 5 on 10.The calendar of proofs of evaluation approved officially by the Together of Centre of the ESEI finds published in the page web #http://www.esei.uvigo.es/*index.*php?Go=29.ANNOUNCEMENT OF JULYThe students will be evaluated with one only examination *presencial. To surpass the subject is INDISPENSABLE to get an equal or upper punctuation to 5 on 10.The calendar of proofs of evaluation approved officially by the Together of Centre of the ESEI finds published in the page web #http://www.esei.uvigo.es/*index.*php?Go=29.ANNOUNCEMENT END OF CAREERThose/the students that fulfil the marked conditions by the University of Vigo stop the realization of the announcement of end of career, will realize an only examination *presencial.The calendar of proofs of evaluation approved officially by the Together of Centre of the ESEI finds published in the page web #http://www.esei.uvigo.es/*index.*php?Go=29.

Sources of information

Basic Bibliography

Complementary Bibliography

Bergström, B., **Técnicas esenciales de comunicación visual**, 9788493588199, Promopress,
Bernal, J.J., **20 herramientas para la toma de decisiones**, 9788493602819, Especial directivos,
Boyatzis, R., **Liderazgo emocional**, 9788423423590, Deusto,
Cardona, P., **Cómo desarrollar las competencias de liderazgo**, 9788431322533, EUNSA,
Clark, C., **Cómo transmitir instrucciones con eficacia : técnicas para mejorar la comunicación en las reuniones de trabajo**, 8423416771, Deusto,
Domínguez, C., **Técnicas de expresión oral : o uso expresivo da voz**, 9788482887777, Galaxia,
Medrano, C.L., **Outros 50 xogos de lingua : técnicas de comunicación oral e escrita**, 8483022397, Xearais,
Merayo, A., **Curso práctico de técnicas de comunicación oral**, 9788430937363, Tecnos,
Slideshare, **Presentaciones**,
TED Talk, <https://www.ted.com/talks?language=es>,

Recommendations

Subjects that it is recommended to have taken before

Project-based learning/O06G150V01701

Other comments

It recommends to had surpassed to *maioria of the credits of forcing (*alomenos 150 ECTS).

Contingency plan
