



IDENTIFYING DATA

Political and administrative institutions in a comparative perspective

Subject	Political and administrative institutions in a comparative perspective			
Code	P04G091V01911			
Study programme	(*)Grao en Dirección e Xestión Pública			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	6	Optional	4th	2nd
Teaching language	Spanish Galician English			
Department	Sociology, Political & Administration Sciences and Philosophy			
Coordinator	López Mira, Álvaro Xosé Cancela Outeda, Celso			
Lecturers	Cancela Outeda, Celso López Mira, Álvaro Xosé			
E-mail	almira@uvigo.es ccancela@uvigo.es			
Web	http://http://csc.uvigo.es/index.php/profesorado/57-celso-cancela-outeda/64-celso-cancela-outeda.html			
General description	This matter pretends that the *student loan attention to the different contexts (international, European, state, etc.) to the hour to comprise the operation of the political and administrative institutions and realise proposals of reform or administrative improvement.			

Competencies

Code	
A1	Students have demonstrated to possess and understand knowledge in an area of study that starts from the base of general secondary education, and is usually found at a level that, although supported by advanced textbooks, also includes some aspects that imply knowledge coming from the vanguard of his field of study.
A3	Students have the ability to gather and interpret relevant data (usually within their area of study) to make judgments that include a reflection on relevant social, scientific or ethical issues.
A4	Students can transmit information, ideas, problems and solutions to a specialized and non-specialized audience.
A5	Students develop those skills of necessary learning to undertake back studies with a high degree of autonomy.
B5	Ser capaz de interpretar datos derivados de las observaciones en relación con su significación y relacionarlos con las teorías apropiadas en el ámbito de la dirección y gestión pública
B6	Capacidad de perseverancia en la realización de tareas y cometidos y confianza en el propio trabajo
B8	Receptividad ante el cambio (interno y externo) y capacidad de adaptación a nuevos entornos o circunstancias (adaptabilidad) y de aprendizaje
B12	Compromiso con la responsabilidad y la honestidad en el desempeño laboral público y privado
C43	Comprender la influencia del sistema político en los sistemas administrativos de estados OCDE
D1	Capacity of analysis and synthesis for building and defending arguments Know how
D2	Capacidad de organización, planificación y utilización del tiempo y de autocontrol ante situaciones de presión
D3	Uso de lenguas extranjeras en las actividades de las diferentes asignaturas
D8	Capacity to cooperate teamwork and open to different points of view and opinions

Learning outcomes

Expected results from this subject	Training and Learning Results
That the students show to possess and comprise knowledges in an area of study that splits of basicA1 secondary education general, and is used to find to a level that supports in books of text advanced, des *also *some appearances that involve pertinent knowledges of wool avant-garde of his field of study	

That *the *students *have wool *capacity to gather and interpret notable data (usually inside *his A3 area of study) to issue *trials that *include a reflection on notable subjects of *índole social, scientific the ethical	
That *the *students *can transmit information, ideas, problems *and solutions to a so much A4 specialised public how in the skilled	
That *the *students *have developed *those skills of *necessary learning to undertake back studiesA5 with one high degree of autonomy	
Be able to interpret data derived of wools *observations in relation with *his significance *and B5 *relate them with wools appropriate theories in him field of wool direction *and *public management	
*Capacity of **perseverancia in wool realisation of *tasks *and committed *and confidence in him B6 own *work	
**Receptividad In front of him change (internal *and external) *and *capacity of adaptation to B8 *new *surroundings the circumstances (*adaptability) *and of *learning	
Commitment with wool *responsibility *and wool **honestidad in him exert labour public *and B12 personal	
*Capacity of *analysis *and *synthesis for wool preparation *and defence of arguments D1	
*Capacity of organisation, planning *and utilisation of him *time *and of self-supervision in front of D2 *situations of pressure	
Use of *foreign *tongues in wools activities of different wools **asignaturas D3	
*Capacity for him *cooperative work in team/group *and *opened the different points of view *and D8 *opinions	
*Capacity for him *creative critical reasoning *and he *autocrítico D8	
*Political institutions-Administrative in Perspective Compared. Comprise wool influence of him C43 political system in *the administrative systems of states **OCDE	

Contents

Topic

1. The comparative method.	a) General Presentation about the methodological context b) Characteristic c) Methods of comparison
2. Historical development of the political systems-administrative	a) Historical Models/Traditions of the public administration b) Administrative Models. General characteristics 1. French or Napoleonic Tradition 2. Germanic Tradition 3. Anglo-Saxon Tradition
3. The political-administrative System of France	a) Historical Background b) Political Institutions c) The territorial Organisation and the Levels of Administration d) Other systemic Elements (political actors, media, political culture, etc.)
4. The political-administrative System of Italy	a) Historical Background b) Political Institutions c) The territorial Organisation and the Levels of Administration d) Other systemic Elements (political actors, media, political culture, etc.)
5. The political-administrative System of Portugal	a) Historical Background b) Political Institutions c) The territorial Organisation and the Levels of Administration d) Other systemic Elements (political actors, media, political culture, etc.)
6. The political-administrative System of Germany	a) Historical Background b) Political Institutions c) The territorial Organisation and the Levels of Administration d) Other systemic Elements (political actors, media, political culture, etc.)
7. The political-administrative System of Sweden	a) Historical Background b) Political Institutions c) The territorial Organisation and the Levels of Administration d) Other systemic Elements (political actors, media, political culture, etc.)
8. The political-administrative System of United Kingdom	a) Historical Background b) Political Institutions c) The territorial Organisation and the Levels of Administration d) Other systemic Elements (political actors, media, political culture, etc.)
9. The political-administrative System of the United States	a) Historical Background b) Political Institutions c) The territorial Organisation and the Levels of Administration d) Other systemic Elements (political actors, media, political culture, etc.)
10. The political-administrative System of the European Union	a) Introduction to the EU's Institutions b) The public employees: the European Civil Service c) Other elements

Planning			
	Class hours	Hours outside the classroom	Total hours
Lecturing	25	0	25
Classroom jobs	20	25	45
Presentation	11.5	25.53	37.03
Case studies	2	0	2
Objective questions exam	0	15	15
Other	1	25	26

*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies	
	Description
Lecturing	Exhibition by part of the professor of the contents on the matter object of study, theoretical bases and/or guidelines of a work, exercise or project to develop by the student
Classroom jobs	Activities focused to the work on a specific subject, that allow *afondar or complement the contents of the matter
Presentation	Exhibition by part of the *alumnado in front of the educational and/or a group of students of a work or study of case

Personalized attention

Methodologies	Description
Lecturing	Us time of **tutorías and during the educational activities the student will be able to attend to realise the queries that estimate timely. METHODOLOGY And EVALUATION OF The MODALITY *SEMIPRESENCIAL: 1. Read with attention and in the case of doubt contact with the Coordinator of the Degree in Direction and Public Management, 2. The basic questions referred to the methodology of learning and to the evaluation of the even **recollense in the Step 7 "Evaluation". 3. In the section "Other comments and second announcement", posed the *structure of learning, the virtual supports and the assessment of each one of them.
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Tests	Description
Case studies	Us time of **tutorías and during the educational activities the student will be able to attend to realise the queries that estimate timely. METHODOLOGY And EVALUATION OF The MODALITY *SEMIPRESENCIAL: 1. Read with attention and in the case of doubt contact with the Coordinator of the Degree in Direction and Public Management, 2. The basic questions referred to the methodology of learning and to the evaluation of the even **recollense in the Step 7 "Evaluation". 3. In the section "Other comments and second announcement", posed the *structure of learning, the virtual supports and the assessment of each one of them.
Other	Us time of **tutorías and during the educational activities the student will be able to attend to realise the queries that estimate timely. METHODOLOGY And EVALUATION OF The MODALITY *SEMIPRESENCIAL: 1. Read with attention and in the case of doubt contact with the Coordinator of the Degree in Direction and Public Management, 2. The basic questions referred to the methodology of learning and to the evaluation of the even **recollense in the Step 7 "Evaluation". 3. In the section "Other comments and second announcement", posed the *structure of learning, the virtual supports and the assessment of each one of them.
Objective questions exam	Proof with questions of of multiple or true answer/false

Assessment

Description		Qualification	Training and Learning Results			
Lecturing	It evaluates the active participation by part of the student, by means of the approach of questions and opinions	0	A1 A3 A4 A5	B5 B8 B12	C43	D1
Classroom jobs	It evaluates the assistance and active participation of the student in the tasks realised in classroom or on line	10	A1 A3 A4 A5	B5 B6		D2
Case studies	Preparation of studies of case on a political system-administrative to determine. Production of a poster on determinate contents of the matter and recording of video-presentation	40	A1 A3 A4 A5	B5 B12	C43	D1 D2 D3 D8
Objective questions exam	Answering of varied test type test with answer multiple	50	A1 A5		C43	D2 D3

Other comments on the Evaluation

Sources of information

Basic Bibliography

M. Donald Hancock, Christopher J. Carman, **Politics in Europe**, 6ª, SAGE, 2015

Sabine Kuhlmann-Hellmut Wollman, **Introduction to Comparative Public Administration Administrative Systems and Reforms in Europe**, 1ª, Edward Elgar, 2014

Complementary Bibliography

ALCANTARA, M., **Sistemas políticos de la Unión Europea**, Tirant lo Blanch, 2000

BALLART, X.-RAMIÓ, C., **Ciencia de la Administración**, Tirant lo blanch, 2000

BAENA DEL ALCÁZAR, M., **Curso de Ciencia de la Administración**, Tecnos, 2000

OLMEDA, J. A. y PARRADO, S., **Ciencia de la Administración. Los sistemas administrativos**, UNED, 2000

PARRADO DÍEZ, S., **Sistemas Administrativos Comparados**, Tecnos-UPF, 2002

Parrado, S.-Colino, C.-Olmeda, J. A., **Gobiernos y administraciones públicas en perspectiva comparada**, Tirant lo blanch, 2013

Sánchez Medero, G-Sánchez Medero, R., **Sistemas políticos en Europa**, 2ª, Tirant lo blanch, 2014

Nohlen, Dieter, **Ciencia política comparada**, Ediciones Universidad de Granada, 2013

Eric Edwin Otenyo, Nancy S. Lind, **Comparative Public Administration: The Essential Readings**, Elsevier, 2006

Mark Kesselman, Joel Krieger, William A. Joseph, **Introduction to Comparative Politics**, 6ª, Wadsworth, 2013

Gallagher □ Laver □ Mair, **Representative Government in Modern Europe**, 5ª, McGraw Hill, 2011

Tim Bale, **European Politics: A Comparative Introduction (Comparative Government and Politics)**, 3ª, Palgrave MacMillan, 2013

Comparative European Politics, Palgrave Macmillan,

Recommendations

Other comments

The contents and the thematic of the matter require *ineludiblemente the handle of bibliography in English, French and Portuguese.

MODALITY *SEMIPRESENCIAL

The face-to-face modalities and *semipresencial of the Degree in Direction and Public Management, share a same plan of studies, whose matters (of 1ª to 4ª course) help to develop a learning of competitions based in the continuous evaluation□.