



## IDENTIFYING DATA

### C3 Monitoring, Control and Project Closure

Subject	C3 Monitoring, Control and Project Closure			
Code	P02M009V02216			
Study programme	(*)Máster Universitario en Dirección Integrada de Proxectos. Especialidade Lecer e Deporte			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	3	Optional	1st	An
Teaching language				
Department				
Coordinator	García García, Óscar			
Lecturers	García García, Óscar Serrano Gomez, Virginia			
E-mail	oscargarcia@uvigo.es			
Web	<a href="http://www.mdip.es">http://www.mdip.es</a>			
General description	(*)Análisis de los pasos a seguir en el seguimineto y control de un proyecto			

## Competencies

Code	
A2	(*)Desenvolvemento da capacidade e análise e síntese vinculadas ás accións do Project Manager.
A3	(*)Capacidade de organización e planificación nas diferentes fases dun proxecto.
A4	(*)Capacidade para a búsqueda, análise, selección, organización, utilización e xestión da información no ámbito do Project Manager.
A5	(*)Capacitarse no manexo de paquetes informáticos para a dirección e xestión dun proxecto.
A6	(*)Dominio dos procedementos necesarios para levar a cabo a xestión e resolución dos problemas dentro do ámbito do Project Manager.
A8	(*)Capacidade para intercambiar coñecementos e liderar proxectos de forma cooperativa e multidisciplinar no ámbito do Project Manager.
A9	(*)Capacidade de liderazgo, diálogo e negociación nas diferentes fases do proxecto.
A10	(*)Hábitos de excelencia, compromiso ético e calidade no exercicio profesional do Project Manager.
A11	(*)Capacidade para aplicar os coñecementos adquiridos ó campo profesional no que desenvolve a súa actividade o Project Manager.
B1	(*)Cos estudantes demostren una comprensión sistemática dos grupos de procesos que se levan a cabo no entorno do Project Manager.
B2	(*)Cos estudantes demostren a capacidade de concebir, deseñar e planificar un proxecto seguindo a metodoloxía Project Manager.
B3	(*)Cos estudantes sexan capaces de realizar unha análise crítica, avaliación e síntese das súa ideas novas e complexas no ambito del Project Manager.
B4	(*)Que se lle supoña, ó estudante, a capacidade de fomentar en contextos profesionais o avance tecnolóxico, no ámbito do Project Manager.
B5	(*)Cos estudantes sepan comunicarse coa comunidade profesional no seu conxunto, e coa sociedade en xeral, en relación ó ámbito do project Manager.

## Learning aims

Expected results from this subject	Training and Learning Results
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(*)Develop skills of leadership, interpersonal relation and work in team	A9 A10	B2
(*)Comprise the structure of work of team like fundamental part of the integrated direction of projects.*f0*jm	A8	
(*)Comprise the plan of control and follow-up of the project	A2 A3 A5	B3
(*)Define, comprise and identify the phase of follow-up and control of the project.	A2 A3	B1
(*)Define, comprise and identify the phase of closing of the project	A2 A3	B1
(*)Develop and use the means of the director for the control and follow-up of the project[]	A5 A6	B3
(*)Develop skills for the adaptation to new situations and resolution of problems, and for the autonomous learning.32791and	A11	B4 B5
(*)OF	A4	B3 B4

## Contents

Topic	
Subject I. The plan of control and follow-up of the project	The plan of control and follow-up project
Subject II. Means of the director of project for the control and follow-up of the project	Means for the control and follow-up project
Subject III. The group of processes of follow-up and control of the project.	The follow-up and control: his processes
Subject IV. The group of processes of closing of the project	The closing of the project: his processes
Subject V. Practical case: tool of follow-up and control	Practical cases I
Subject V. Practical case: tool of follow-up and control.	Cases *practicos II

## Planning

	Class hours	Hours outside the classroom	Total hours
Presentations / exhibitions	8	7	15
Troubleshooting and / or exercises	4	8	12
Case studies / analysis of situations	4	8	12
Proceedings	2	8	10
Master Session	6	4	10
Multiple choice tests	1	5	6
Troubleshooting and / or exercises	0	6	6
Short answer tests	0	4	4

\*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

## Methodologies

	Description
Presentations / exhibitions	Put in common and debate by part of the students and professor of the works realised following the guidelines of the educational.
Troubleshooting and / or exercises	Along the course will propose exercises that will have to resolve of individual form by part of student.
Case studies / analysis of situations	Formulation, analysis, resolution and debate of problems or exercises related with the Follow-up and control of the project
Proceedings	Debate on a clear-cut subject by the educational in which the students have to defend different postures.
Master Session	Oral exhibition with audiovisual support of the contents of the matter *objecto of study, theoretical bases and/or guidelines of the work, exercise or project to develop by the student.

## Personalized attention

Tests	Description
Troubleshooting and / or exercises	The student will receive attention *individualizada in the schedule of *tutorías established to such end during the present academic course. For the query of his schedule of *tutorias and place of the same will have to consult the web of the *master: www.mdip.es.

<b>Assessment</b>		
	Description	Qualification
Multiple choice tests	Test of only answer on five possible options. It consists of between 10 and 20 questions on all the contents given in the *asignatura.	50
Troubleshooting and / or exercises	Preparation of a practical supposition of follow-up and control.	20
Short answer tests	It will consist of between 2 and 4 short questions on all the contents given in the *asignatura	30

### **Other comments on the Evaluation**

It is necessary to surpass all the proofs to obtain a positive final qualification in the \*asignatura

### **Sources of information**

AENOR (2013). Norma española UNE-ISO 21500:2013. Directrices para la gestión y dirección de proyectos. Madrid: Asociación Española de Normalización y Certificación.

Frame, J.D. (2005). La nueva dirección de proyectos. Argentina: Granica.

García García, O. y Serrano Gómez, V. (2009). El ciclo de vida del proyecto. Del proyecto al producto. A Coruña: Master Oficial Interuniversitario en dirección integrada de proyectos.

Guerra y cols. (2002). La gestión integral de proyectos. Madrid: fundación confemetal.

Kerzner, H. (2008). Project Management: A Systems Approach to Planning, Scheduling, and Controlling. Malden: John Wiley & Sons.

Nokes, S., Greenwood, A., Major, I. & Goodman, M. (2007). La guía definitiva de la gestión de proyectos. La vía rápida de todo ejecutivo para cumplir a tiempo y dentro del presupuesto. Madrid: Prentice Hall.

OGC - Office of Government Commerce (2009). Managing Successful Projects with PRINCE2 2009 edition. London: The Stationery Office

Pinedo Iglesias, E. (2008). Fundamentos y metafundamentos de la Dirección Integrada de Proyectos. Serie artículos DIP. A Coruña: asociación LUGH de directores de proyecto.

Project Management Institute. (2013). *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*. Fifth Edition. Pennsylvania: Project Management Institute

Project Management Institute. (2013). *The standard for Portfolio Management*. Third Edition. Pennsylvania: Project Management Institute

Project Management Institute. (2013). *The standard for Program Management*. Third Edition. Pennsylvania: Project Management Institute

Richards, K. (2007). Agile Project Management. London: The Stationery Office

Sanjurjo, E. (2009). El puzzle del director del proyecto. Coruña: Master Oficial Interuniversitario en dirección integrada de proyectos.

Tudor, D.J. (2010). Agile Project and Service Management: Delivering IT Services Using ITIL, PRINCE2 and DSDM Atern. London: The Stationery Office

### **Recommendations**

#### **Subjects that it is recommended to have taken before**

C2 Command and Project Management/P02M009V02215