



IDENTIFYING DATA

A3 Integration Management and Project Scope

Subject	A3 Integration Management and Project Scope			
Code	P02M009V02203			
Study programme	(*)Máster Universitario en Dirección Integrada de Proxectos. Especialidade Lecer e Deporte			
Descriptors	ECTS Credits	Choose	Year	Quadmester
	5.5	Mandatory	1st	An
Teaching language				
Department				
Coordinator	García García, Óscar			
Lecturers	García García, Óscar Núñez Suárez, Jorge Sanjurjo Royo, Eduardo José			
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Web	http://www.mdip.es			
General description	(*)Analise das diferentes etapas e entregables a lograr durante o desenvolvemento da Integración e alcance do proxecto.			

Competencies

Code	
A2	(*)Desenvolvemento da capacidade e análise e síntese vinculadas ás accións do Project Manager.
A3	(*)Capacidade de organización e planificación nas diferentes fases dun proxecto.
A4	(*)Capacidade para a búsqueda, análise, selección, organización, utilización e xestión da información no ámbito do Project Manager.
A5	(*)Capacitarse no manexo de paquetes informáticos para a dirección e xestión dun proxecto.
A6	(*)Dominio dos procedementos necesarios para levar a cabo a xestión e resolución dos problemas dentro do ámbito do Project Manager.
A7	(*)Dominio da análise crítica e reflexiva das opcións metodolóxicas que se presentan no ámbito do Project Manager, que fundamenten as propias decisións.
A9	(*)Capacidade de liderazgo, diálogo e negociación nas diferentes fases do proxecto.
A10	(*)Hábitos de excelencia, compromiso ético e calidade no exercicio profesional do Project Manager.
A11	(*)Capacidade para aplicar os coñecementos adquiridos ó campo profesional no que desenvolve a súa actividade o Project Manager.
A13	(*)Capacidade para xestionar a obtención do resultado acorde ós criterios de calidade, e a esixencia do cliente.
A14	(*)Capacidade para a planificación, redacción do proxecto así como para a súa comunicación de forma convincente, clara, concisa e sen ambigüedades.
B1	(*)Cos estudantes demostren una comprensión sistemática dos grupos de procesos que se levan a cabo no entorno do Project Manager.
B2	(*)Cos estudantes demostren a capacidade de concebir, deseñar e planificar un proxecto seguindo a metodoloxía Project Manager.
B3	(*)Cos estudantes sexan capaces de realizar unha análise crítica, avaliación e síntese das súa ideas novas e complexas no ámbito do Project Manager.
B4	(*)Que se lle supoña, ó estudante, a capacidade de fomentar en contextos profesionais o avance tecnolóxico, no ámbito do Project Manager.
B5	(*)Cos estudantes sepan comunicarse coa comunidade profesional no seu conxunto, e coa sociedade en xeral, en relación ó ámbito do project Manager.

Learning aims		
Expected results from this subject	Training and Learning Results	
(*)Develop skills of leadership, *relación interpersonal and work in team	A9	B3
(*)Comprise the structure of work of team *comoparte fundamental of the integrated direction *deproyectos.	A9 A10	
(*)Comprise the structure of integration inside *unproyecto	A3 A4 A14	B1
(*)Comprise the importance of the Record of *Constitución del Project	A4 A11	B2
(*)Relate all the areas of knowledge: *Realizarel Plan of Management of the Project.	A3	B4
(*)*Gestionar The changes of the project	A7	B3
(*)Comprise the importance of the Closing of the Project	A3	B2 B3
(*)Know the difference between scope of the product and *delproyecto	A11 A13	B3
(*)Know the tools of take of requirements	A5	B2
(*)Know define the scope of a project	A3 A4	B4
(*)Know develop a structure of breakdown *detrabajo (*EDT)	A2 A6 A13	B2
(*)Know the tools of control of the scope *deun project	A4 A5 A11	B4 B5

Contents

Topic	
Subject I. Importance of the management of the integration in the *proyecto	The management of the Integration
Subject II. Development of the Record of Constitution of the Project	The record of constitution
Subject III. Development of the Plan of Management of the Project	The plan of management
Subject IV. Integrated control of Changes	The integrated control of Changes
Subject V. Development of document of closing of the project	The closing of the project. His document
Subject SAW. Identification of requirements of a project	Identification of requirements of a project
Subject VII. Definition of the scope of a project	The definition of the scope
Subject VIII. Creation of the *EDT of a project	The *EDT. His creation
Subject IX. Verification of the scope of a project.	The verification of the Scope
Subject X. Control of the scope of a project	The control of the Scope

Planning

	Class hours	Hours outside the classroom	Total hours
Master Session	14.25	14.5	28.75
Proceedings	5.75	8	13.75
Case studies / analysis of situations	5	36.5	41.5
Jobs and projects	12	41.5	53.5

*The information in the planning table is for guidance only and does not take into account the heterogeneity of the students.

Methodologies

	Description
Master Session	Oral exhibition with audiovisual support of the contents of the matter object of study.
Proceedings	Formulation, analysis, resolution and debate of problems or exercises related the integration and acquisition and his management
Case studies / analysis of situations	Study of situations proposed by the educational.

Personalized attention

Methodologies	Description
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Case studies / analysis of situations	The student will receive attention *individualizada in the schedule of *tutorías established to such end during the present academic course. For the query of his schedule of *tutorías and place of the same will have to consult the web of the *master: www.mdip.es .
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Assessment

	Description	Qualification
Case studies / analysis of situations	*Analisis Of situations proposed by the educational.	50
Jobs and projects	Works *tutorizados, following the marked guidelines by the educational	50

Other comments on the Evaluation

The student that do not develop the works and studies of cases proposed will be able to present to the *exámenes official, that will have a value of 100%. The examination *sera type test of 20 questions of answer *única.

Sources of information

AENOR (2013). Norma española UNE-ISO 21500:2013. Directrices para la gestión y dirección de proyectos. Madrid: Asociación Española de Normalización y Certificación.

Frame, J.D. (2005). La nueva dirección de proyectos. Argentina: Granica.

Guerra y cols. (2002). La gestión integral de proyectos. Madrid: fundación confemetal.

Kerzner, H. (2008). Project Management: A Systems Approach to Planning, Scheduling, and Controlling. Malden: John Wiley & Sons.

Nokes, S., Greenwood, A., Major, I. & Goodman, M. (2007). La guía definitiva de la gestión de proyectos. La vía rápida de todo ejecutivo para cumplir a tiempo y dentro del presupuesto. Madrid: Prentice Hall.

OGC - Office of Government Commerce (2009). Managing Successful Projects with PRINCE2 2009 edition. London: The Stationery Office

Project Management Institute. (2013). *A Guide to the Project Management Body of Knowledge (PMBOK® Guide)*. Fifth Edition. Pennsylvania: Project Management Institute

Project Management Institute. (2013). *The standard for Portfolio Management*. Third Edition. Pennsylvania: Project Management Institute

Project Management Institute. (2013). *The standard for Program Management*. Third Edition. Pennsylvania: Project Management Institute

Richards, K. (2007). Agile Project Management. London: The Stationery Office

Sanjurjo, E. (2009). El puzzle del director del proyecto. Coruña: Master Oficial Interuniversitario en dirección integrada de proyectos.

Recommendations

Subjects that continue the syllabus

A4 Project Time Management/P02M009V02204

Subjects that it is recommended to have taken before

A2 Lifecycle and Project Standards/P02M009V02202